



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 11, 2012

7:00 P.M.

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**



A. ROUTINE MATTERS

1. Opening Prayers – Trustee Burkholder -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of June 5, 2012 A5

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee
 - 1.1 Policy Schedule – September 2012 C1.1
 - 1.2 Policy Update – September 2012 C1.2
2. International Partnership Network – Global Best Award 2012 to Niagara Catholic C2
3. Director of Education and Senior Staff Introduction to the 2012-2013 School Year C3
4. Annual Accessibility Plan - September 2012 to August 2013 (Year 10) C4
5. Parents Reaching Out (PRO) Grants 2012-2013 C5
6. Staff Development Department Professional Development Opportunities C6
7. Monthly Updates
 - 7.1 Capital Projects Update C7.1
 - 7.2 Student Senate Update -
 - 7.3 Senior Staff Good News Update -

D. INFORMATION

1. Trustee Information
 - 1.1 Spotlight on Niagara Catholic – June 12, 2012 D1.1
 - 1.2 Calendar of Events – September 2012 D1.2
 - 1.3 Niagara Catholic School Year Calendar and Meeting Dates 2012-2013 D1.3
 - 1.4 Director's Letter to Students and Parents – September 2012 D1.4

- 1.5 Swedish Delegation to Niagara Catholic – September 13 & 14, 2012 -
- 1.6 Niagara Foundation for Catholic Education Golf Tournament – September 19, 2012 -
- 1.7 Niagara Festival Grande Parade – September 29, 2012 -
- 1.8 Trustee and Senior Staff Retreat – October 16, 2012 -

E. OTHER BUSINESS

- 1. General Discussion to Plan for Future Action -

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF JUNE 5, 2012**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 5, 2012, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 5, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 5, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee Nieuwesteeg asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

Director Crocco welcomed newly elected Student Trustees for the school year 2012-2013, Vincent Atallah of Denis Morris Catholic High School and Michael Blair of Lakeshore Catholic High School, and congratulated them on their appointments.

3. **Approval of the Agenda**

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 5, 2012, as amended to add Item F7.2 to the In Camera Agenda.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C9.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. **Minutes of the Committee of the Whole Meeting of May 8, 2012**

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 8, 2012, as presented.

CARRIED

B. PRESENTATIONS

1. **Catholic Education Week - Secondary School Student Artwork Display**

Mark Lefebvre, Superintendent of Education, welcomed Jayne Evans, Arts/FSL/ESL Consultant, who presented information on the Secondary School Student Artwork Display, which consisted of displays being setup throughout different regional locations during Catholic Education Week. This year's theme "Walking in the Light of Christ", was prominently featured in each display of student created artwork and reflected the sub-themes: Learning in the Light of Christ, Loving in the Light of Christ, Leading in the Light of Christ, Walking in the Light of Christ, Listening in the Light of Christ, Living in the Light of Christ, A light which overcomes the darkness with its radiance, and the Virtue: Love.

Chairperson Burtnik, Vice-Chairperson Charbonneau, and Director Crocco presented the student artists with a replica of the artwork they submitted on behalf of their school community along with a Niagara Catholic "Excellence in the Arts" pin.

C. COMMITTEE AND STAFF REPORTS

1. Niagara Regional Science and Engineering Fair 2011-2012

Mark Lefebvre, Superintendent of Education, welcomed Dino Petruzzi, Program Chair of Student Services, Denis Morris Catholic High School, who presented information on the Niagara Regional Science and Engineering Fair 2012.

Mr. Petruzzi introduced Jennifer Csele, Grade 10 student at Notre Dame College School, who represented Team Niagara at the Canada-Wide Science Fair, held in Prince Edward Island May 14-19, 2012. Jennifer won a Gold Medal at the Canada Wide Science Fair, along with the Canadian Federation of University Women Award, Hatch Award, Consulting Engineers of Ontario Award, Brock University Physics Award, and Silver Medal Intermediate Division.

2. Policy Committee

2.1 Unapproved Minutes Policy Committee Meeting – May 22, 2012

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 22, 2012, as presented.

CARRIED

2.2 Approval of Policies

2.2.1 Bottled Water Policy (New)

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Bottled Water Policy, as presented.

CARRIED

2.2.2 Christian Community Service Policy (400.3)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Christian Community Service Policy (400.3), as presented.

CARRIED

2.2.3 Diabetes Management Policy (New)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Diabetes Management Policy, as presented.

CARRIED

2.2.4 Secondary Dress Code – Safe Schools (302.6.6.2)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Secondary Dress Code – Safe Schools (302.6.6.2), as amended:

Administrative Guidelines -

5.2 to read: “Uniform Suppliers will provide discounts to families with more than two (2) children or a family spending more than \$100.00 per purchase for Niagara Catholic ~~elementary and/or secondary~~ uniform/dress code items.”

CARRIED

2.2.5 Education-Based Research Policy (301.2)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Education-Based Research Policy (301.2), as presented.

CARRIED

2.2.6 Educational Field Trips Policy (400.2)

Trustees asked that Senior Staff discuss school staff members wearing certified ski helmets while on skiing trips. Director Crocco indicated that Superintendents Iannantuono and Lefebvre would follow up as required and would inform Trustees at the June Board Meeting prior to considering the recommendation of the Policy from the Committee of the Whole.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Educational Field Trips Policy (400.2), as presented.

CARRIED

2.2.7 Electronic Communications Systems Policy (Employees) (201.12)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Electronic Communications Systems Policy (Employees) (201.12), as presented.

CARRIED

2.2.8 Electronic Communications Systems Policy (Students) (301.5)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Electronic Communications Systems Policy (Students) (301.5), as presented.

CARRIED

2.2.9 Employee Hiring and Selection Policy (Teachers) (New)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Hiring and Selection Policy (Teachers), as presented.

CARRIED

2.2.10 Fundraising Policy (301.4)

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Fundraising Policy (301.4), as presented.

CARRIED

2.3 Policy Schedule

Director Crocco presented the Policy Schedule.

2.4 Policy Update

Director Crocco presented the Policy Update.

3. Annual Niagara Catholic Graduation Celebration 2012

Director Crocco welcomed Debra McCaffery, Board Chaplaincy Leader, who presented the report on the Annual Niagara Catholic Graduation Celebration 2012, which was highlighted through a brief video of the Graduation Celebration 2012.

Ms. McCaffery noted that this event, which was enjoyed by 2,000 graduating students of the Class of 2012 from Niagara Catholic's eight (8) high schools was celebrated by His Excellency Bishop Gerard Bergie and is most often recognized by graduates as a hallmark event in celebrating their Catholic education.

4. Provision of Special Education Programs and Services – Special Education Plan

Yolanda Baldasaro, Superintendent of Education, presented the report on The Provision of Special Education Programs and Services – Special Education Plan.

5. Research Projects in the Niagara Catholic District School Board – 2011-2012 School Year

Lee Ann Forsyth-Sells, Superintendent of Education presented the report on the Research Projects in the Niagara Catholic District School Board – 2011-2012 School Year.

6. Technology Blueprint Implementation Update

Mario Ciccarelli, Superintendent of Education, presented the Technology Blueprint Implementation Update for information by summarizing the changes that have been made during the 2011-2012 school year and the Board's plan for teaching and learning through technology for 2012-2013 which is in complete alignment to fulfill the expectations of the Board's Vision 2020 Strategic Plan.

7. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Report on the 2012-2013 Annual Budget

On behalf of Senior Administrative Council, Director Crocco and Larry Reich, Superintendent of Business & Financial Services, presented the report on the Annual Budget 2012-2013. Director Crocco stated that Senior Administrative Council is submitting a balanced budget without drawing on funds from the reserves. He noted that the budget allocates the necessary funding to implement and deliver the excellence in distinctive programs and services to our students and staff as approved in the Board approved Vision 2020 Strategic Plan and the System Priorities for 2011-2012.

Senior Staff presented highlights on specific areas of program and responsibilities.

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the 2012-2013 Annual Budget, as presented.

CARRIED

9. Monthly Updates

9.1 Capital Projects Progress Report

Larry Reich, Superintendent of Business and Financial Services, presented the Capital Projects Progress Report.

9.2 Student Trustees' Update

Ryan Creelman and Patrick Morris, Student Trustees, thanked the Board for the opportunity of serving as Student Trustees on the Board, and spoke of how the many experiences over the past year have shaped them as people and will be treasured throughout their adulthood. They also offered words of support and encouragement to the new Student Trustees.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Lee Ann Forsyth-Sells

- Sydney Porte, a Grade 6 student at St. Patrick Catholic Elementary School in Port Colborne has been awarded a Merit Scholarship from the Niagara Symphony to attend the Summer Symphony Camp for students in July. Sydney was selected from all participating students in the Niagara Symphony program across the region. Sydney currently plays the piano, and is looking forward to learning new instruments at the camp.

Superintendent Baldasaro

- Shatter the Stigma, Mend the Mind Elementary Poster Contest Winners
 - Grade 1 - 3 Category: Vittoria Seca, Grade 2, St. Patrick Port Colborne; receives \$50.00 prize
 - Grade 4 - 6 Category: Aviva Perrone, Grade 6, St. Nicholas, St. Catharines; receives \$100.00 prize

- Alyssa Brew, Grade 5, Cardinal Newman, Niagara Falls; receives \$100.00 prize
- Grade 7 - 8 Category: Isabella Delcasillo Marquez, St. Anthony, St. Catharines; receives \$150.00 prize and two tickets to the Hope Award Gala on June 8th, 2012

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 22, 2012

Director Crocco presented the Spotlight on Niagara Catholic – May 22, 2012 issue for Trustees' information.

1.2 Calendar of Events – June 2012

Director Crocco presented information on the Calendar of Events – June 2012.

1.3 Graduations – Elementary and Secondary 2012

Director Crocco presented information on 2012 Graduations dates for Niagara Catholic's Elementary and Secondary Schools.

1.4 Niagara Catholic Retirement Celebration and Recognition Night – June 23, 2012

Director Crocco reminded Trustees of the Niagara Catholic Retirement Celebration and Recognition Night scheduled for June 23, 2012, at Club Italia in Niagara Falls.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

1.5 Administrative Leadership Symposium – June 14, 2012

Director Crocco invited Trustees to attend the of the Administrative Leadership Symposium being held on Thursday, June 14 at Club Italia in Niagara Falls, with Mass beginning at 11:00 a.m. and followed by a luncheon catered by Niagara Catholic students.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

1.6 2nd Annual Picnic

Director Crocco updated Trustees on the status of the 2nd Annual Niagara Catholic Family Picnic which was cancelled for June 3, 2012 at Queenston Heights due to inclement weather, and stated that as there are no further dates available at Queenston Heights for this summer, the event will not take place this year. He informed them that the 3rd Annual Picnic is scheduled for Sunday, June 9, 2013.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Chair Burtnik and Director Crocco updated Trustees on the provincial conference call with Minister Broten, Directors and Chairs of the Board on amalgamation and the design process. They indicated that as information became clearer on the process, they would inform the Board.

1.2 Director Crocco updated Trustees on the interview process of hiring a new Controller of Facilities Services.

F. BUSINESS IN CAMERA

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 10:40 p.m. and reconvened at 10:17 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 5, 2012:

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on May 8, 2012, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on May 8, 2012, as presented.

CARRIED (Item F3)

The following motion was passed at 11:00 p.m.

Moved by Trustee Burtnik

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

The following motion was passed at 11:15 p.m.

Moved by Trustee O'Leary

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the June 5, 2012 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:17 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 5th, 2012.**

Approved on the **25th** day of **September 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary-Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

TOPIC: POLICY SCHEDULE

The Policy Schedule
is presented for information.

Prepared by: John Crocco, Director of Education
Presented by: John Crocco, Director of Education
Date: September 11, 2012



POLICY SCHEDULE

AS AT SEPTEMBER 11, 2012 (Sorted by Policy Name)

Legend	
	Policy/Administrative Guidelines Adopted
	Policy/Administrative Guidelines Reviewed (NO REVISIONS)
	Policy/Administrative Guidelines Reviewed (REVISIONS)

Policy #	POLICY NAME	Policy Issued	Reviewed Revised	PC Projected	CW Presentation	BD Timelines	AG Issued	Reviewed Revised	Resp
400.5	Acceleration Retention	2003		Nov. 2012	Feb. 2013	Feb. 2013	2003		ML
302.6.3	Access to School Premises - <i>Safe Schools</i>	2001	2008				2001	2008	FI
701.4	Accessibility Customer Service	2009					2009		LAFS
302.2	Administration of Oral Medication to Students Under the Age of 18 During School Hours	1998	2009				1998	2009	LAFS
301.1	Admission of Students	1998	2010				1998	2010	FI
400.1	Adult and Continuing Education	1998		Nov. 2012	Feb. 2013	Feb. 2013	N/A	N/A	FI
600.5	Advertising Expenditures	2007		Mar. 2013	Jun. 2013	Jun. 2013	2007		LR
100.9	Advocacy Expenditures	2007		Mar. 2013	Jun. 2013	Jun. 2013	2007		LR
302.1	Anaphylaxis	1998	2010				1998	2010	YB
701.1	Architect Selection	1998		Nov. 2012	Feb. 2013	Feb. 2013	1998	2007	SW
301.10	Assessment, Evaluation And Reporting (<i>Interim</i>)	2011		Jan. 2013	Apr. 2013	Apr. 2013	2011		LAFS
202.1	Assignment of Principals and Vice-Principals	1998		Apr. 2012	Oct. 2012	Oct. 2012	N/A	N/A	FI
301.3	Attendance Areas	1998	2009	Sept. 2012	Oct. 2012	Oct. 2012	1998	2009	SW
NEW	Attendance Support Program	NEW		Oct. 2012	Nov. 2012	Nov. 2012	NEW		FI
100.1	Board By-Laws	1997	2010				N/A	N/A	JC
701.5	Bottled Water	2012					2012		LAFS
302.6.8	Bullying Prevention & Intervention - <i>Safe Schools</i>	2003	2010	Oct. 2012	Jan. 2013	Jan. 2013	2003	2010	FI
202.2	Catholic Leadership: Principal & Vice-Principal Selection	1998	2012				1998	2012	FI
800.1	Catholic School Councils	1998	2011				1998	2011	LAFS
400.3	Christian Community Service	2001	2012				2001	2012	ML
302.6.2	Code of Conduct - <i>Safe Schools</i>	2001	2009				2008	2009	FI
800.2	Community Use of Facilities	1998	2012				1998	2012	SW
800.3	Complaint Resolution	1998	2011				1998	2011	JC
600.4	Corporate Cards, Purchasing Cards & Petty Cash	2007		Jan. 2013	Apr. 2013	Apr. 2013	2007		LR
302.6.7	Criminal Background Check - <i>Safe Schools</i>	2001	2003				2001	2003	FI
201.5	Death Benefit	2002		Nov. 2012	Feb. 2013	Feb. 2013	N/A	N/A	FI
201.10	Deferred Salary Plan (X/Y)	2002		Nov. 2012	Feb. 2013	Feb. 2013	2002		FI
302.8	Diabetes Management	2012					2012		YB
302.6.6.2	Dress Code - Secondary Uniform - <i>Safe Schools</i>	2001	2012				2001	2012	FI
400.2	Educational Field Trips	1998	2012				1998	2012	ML
301.2	Education-Based Research	1998	2012				1998	2012	LAFS
201.12	Electronic Communications Systems (Employees)	2006	2012				2006	2012	MC

Policy #	POLICY NAME	Policy Issued	Reviewed	PC	CW	BD	AG	Reviewed	Resp
			Revised	Projected Presentation Timelines			Issued	Revised	
301.5	Electronic Communications Systems (Students)	2006	2012				2006	2012	MC
100.8	Electronic Meetings (Board and Committees)	2005		Jan. 2013	Apr. 2013	Apr. 2013	N/A	N/A	JC
302.6.6.1	Elementary Standardized Dress Code - <i>Safe Schools</i>			Oct. 2012	Nov. 2012	Nov. 2012			FI
201.9	Employee Attendance During Inclement Weather & Workplace Closure	2002	2012				2002	2012	FI
NEW	Employee Code of Conduct & Ethics	NEW		Oct. 2012	Nov. 2012	Nov. 2012	NEW		FI
201.15	Employee Conferences, Workshops & Meetings	2007		Oct. 2012	Jan. 2013	Jan. 2013	2007		LR
203.1	Employee Hiring and Selection Policy (Teachers)	2012	2012				2012	2012	FI
201.1	Employee Leaves of Absence	1998	2001	Feb. 2013	May 2013	May 2013	1998	2001	FI
201.14	Employee Meals & Hospitality	2007		Oct. 2012	Jan. 2013	Jan. 2013	2007		LR
201.7	Employee Workplace Harassment *	2002	2012				2002	2012	FI
201.11	Employee Workplace Violence *	2002	2011				2002	2011	FI
400.6	Environmental Stewardship	2011					2011		SW
100.10	Equity and Inclusive Education	2010	2010				2010	2010	YB
100.5	Establishment and Cyclical Review of Policies	1998	2010				1998	2010	JC
800.6	Facility Partnerships	2010					2010		SW
301.4	Fundraising	2002	2012				2002	2012	LR
NEW	Integrated Standards	NEW		Oct. 2012	Jan. 2013	Jan. 2013	NEW		YB
NEW	Leadership Succession Plan	NEW		Oct. 2012	Jan. 2013	Jan. 2013	NEW		FI
600.3	Monthly Financial Reports	1998	2010				N/A	N/A	LR
100.7	Niagara Catholic Education Award of Distinction	2004	2005	Sept. 2012	Dec. 2012	Dec. 2012	2004	2005	FI
800.7	Niagara Catholic Parent Involvement Committee	2011	2012				2011	2012	LAFS
302.7	Nutrition	2005	2011				2005	2011	YB
201.6	Occupational Health & Safety *	2002	2011				2002	2011	FI
301.7	Ontario Student Record (OSR)	2006		Mar. 2013	Jun. 2013	Jun. 2013	2006		ML
302.6.1	Opening or Closing Exercises - <i>Safe Schools</i>	2001	2002	Apr. 2013	Jun. 2013	Jun. 2013	2001	2002	FI
702.1	Playground Equipment	1998	2012				1998	2012	SW
400.4	Prior Learning Assessment & Recognition (PLAR)	2003		Jan. 2013	Apr. 2013	Apr. 2013	2003		ML
302.6.9	Progressive Student Discipline - <i>Safe Schools</i>	2008	2010				2008	2010	FI
701.2	Pupil Accommodation Review	1998	2010				1998	2010	SW
600.1	Purchasing/Supply Chain Management (previously Purchasing of Goods & Services)	1998	2011				1998	2011	LR
600.2	Records and Information Management	1998	2011				1998	2011	JC
201.4	Reimbursement of Travel Expenses	1998	2008				1998	2008	LR
100.10.1	Religious Accommodation	2010	2010				2010	2010	YB
201.3	Religious Education Courses for Staff	1998	2002	Apr. 2013	Jun. 2013	Jun. 2013	1998	2002	FI
201.2	Retirement & Service Recognition Celebration	1998	2010				1998	2010	FI
302.3	Safe Arrival	1999	2010				1999	2010	FI
302.8	Safe Physical Intervention with Students	2009					2009		LAFS
302.6	Safe Schools	2001	2008	Oct. 2012	Jan. 2013	Jan. 2013	N/A	N/A	FI
301.6	School Generated Funds	2006		Sept. 2012	Nov. 2012	Nov. 2012	2006		LR
201.13	Sexual Misconduct	2006		Feb. 2013	May 2013	May 2013	2006		FI
302.6.5	Student Expulsion - <i>Safe Schools</i>	2001	2009				2001	2009	FI

Policy #	POLICY NAME	Policy Issued	Reviewed	PC	CW	BD	AG	Reviewed	Resp
			Revised					Projected Presentation Timelines	
301.11	Student Fees	2011	2011				2011	2011	YB
302.5	Student Parenting	2001		Sept. 2012	Nov. 2012	Nov. 2012	2001		ML
100.6	Student Senate	2000	2012				2000	2012	JC
302.6.4	Student Suspension - <i>Safe Schools</i>	2001	2009				2001	2009	FI
500.2	Student Transportation	2007	2010	TBD	TBD	TBD	2007	2010	LR
100.4	Student Trustees	1998	2012				1998	2012	JC
500.1	Transportation Inclement Weather	1998	2004	Oct. 2012	Jan. 2013	Jan. 2013	1998	2004	LR
100.12	Trustee Code of Conduct	2010					N/A	N/A	JC
100.13	Trustee Expenses & Reimbursement (<i>Interim</i>)	2011					N/A	N/A	JC
100.11	Trustee Honorarium	2010					N/A	N/A	JC
701.3	Video Security Surveillance	2002	2004	Jan. 2013	Apr. 2013	Apr. 2013	2002	2004	SW
301.9	Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students	2011					2011		YB
302.4	Volunteer Driver	2001	2009				2001	2009	YB
800.4	Volunteer Recognition	2007	2008				2008		JC

POLICIES RESCINDED

Policy #	POLICY NAME	Policy Issued	AG Issued	Policy Rescinded	Policy Replaced With
100.2	Trustee Conference & Travel Expenses	1998	1998	2011	Trustee Expenses and Reimbursement Policy (100.13)
100.3	Trustee Travel Expenses	1998	1998	2011	

* MINISTRY OF LABOUR COMPLIANCE ANNUAL REVIEW

** POLICY COMMITTEE REVIEW

POLICY & GUIDELINES REVIEW REPORTS TO SENIOR ADMINISTRATIVE COUNCIL AGENDA ONE WEEK PRIOR TO A REGULARLY SCHEDULED POLICY COMMITTEE MEETING

PC MEETING DATES - 4:30 PRIOR TO SEPT, OCT, NOV, JAN, FEB, MAR, APR & MAY BD MEETINGS

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

TOPIC: POLICY UPDATE

The Policy Update
is presented for information.

Prepared by: John Crocco, Director of Education
Presented by: John Crocco, Director of Education
Date: September 11, 2012



REPORT TO THE COMMITTEE OF THE WHOLE MEETING AS AT SEPTEMBER 11, 2012

POLICY UPDATE

BACKGROUND INFORMATION

The Policy Update is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - The Establishment and Cyclical Review of Policies Policy (Appendix A) is included for ease of reference.

POLICIES BEING DEVELOPED/REVIEWED		PC	CW	BD	APPENDIX
		Projected Presentation Timelines			
POLICIES BEING DEVELOPED					
1	Integrated Standards	Oct. 2012	Jan. 2013	Jan. 2013	B
2	Leadership Succession Plan	Oct. 2012	Jan. 2013	Jan. 2013	C
POLICIES BEING REVIEWED					
3	Student Parenting (302.5)	Sept. 2012	Nov. 2012	Nov. 2012	D
4	School Generated Funds (301.6)	Sept. 2012	Nov. 2012	Nov. 2012	E
5	Niagara Catholic Education Award of Distinction (100.7)	Sept. 2012	Dec. 2012	Dec. 2012	F
6	Bullying Prevention & Intervention-Safe Schools (302.6.8)	Oct. 2012	Jan. 2013	Jan. 2013	G
7	Employee Conferences, Workshops & Meetings (201.15)	Oct. 2012	Jan. 2013	Jan. 2013	H
8	Employee Meals & Hospitality (201.14)	Oct. 2012	Jan. 2013	Jan. 2013	I
9	Safe Schools (302.6)	Oct. 2012	Jan. 2013	Jan. 2013	J
10	Transportation Inclement Weather (500.1)	Oct. 2012	Jan. 2013	Jan. 2013	K
11	Acceleration Retention (400.5)	Nov. 2012	Feb. 2013	Feb. 2013	L
12	Adult and Continuing Education (400.1)	Nov. 2012	Feb. 2013	Feb. 2013	M
13	Architect Selection (701.1)	Nov. 2012	Feb. 2013	Feb. 2013	N
14	Death Benefit (201.5)	Nov. 2012	Feb. 2013	Feb. 2013	O
15	Deferred Salary Plan (X/Y) (201.10)	Nov. 2012	Feb. 2013	Feb. 2013	P
16	Student Transportation (500.2)	TBD	TBD	TBD	Q
POLICIES BEING VETTED (May 3 to October 12, 2012)					
1	Attendance Support Program	Oct. 2012	Nov. 2012	Nov. 2012	
2	Elementary Standardized Dress Code - Safe Schools (302.6.6.1)	Oct. 2012	Nov. 2012	Nov. 2012	
3	Employee Code of Conduct & Ethics	Oct. 2012	Nov. 2012	Nov. 2012	

POLICIES VETTED (May 3 to June 20, 2012)					
1	Assignment of Principals & Vice-Principals (202.1)	Sept. 2012	Oct. 2012	Oct. 2012	
2	Attendance Areas (301.3)	Sept. 2012	Oct. 2012	Oct. 2012	
POLICIES BEING PRESENTED TO THE COMMITTEE OF THE WHOLE					
	Nil				

Trustees are reminded that the Policies are published on the Board's website www.niagaracatholic.ca

The Policy Update is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: September 11, 2012

POLICY UPDATE

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board or the Director of Education.

The Director of Education may delegate the development or revision of Policy Statements and Administrative Guidelines to appropriate members of Senior Administrative Council and staff.

The establishment of new Policies and Administrative Guidelines as well as the cyclical review of existing Policies and Administrative Guidelines will adhere to the following process:

1. The draft Policy will be reviewed by Senior Administrative Council for input.
2. Once approved by the Director of Education, the draft Policy will then be forwarded to the Policy Committee for input and information.
3. The Policy Committee may recommend that the draft Policy be vetted to various stakeholder groups or that it be returned to staff for further study.
4. Once approved by the Policy Committee for vetting, the draft Policy will then be distributed to stakeholder groups as identified in the Policy Development Update Form.
5. Once the vetting process has been completed, the final draft Policy will then be presented to Senior Administrative Council for review.
6. Once approved by the Director of Education, the final draft Policy will then be submitted to the Policy Committee for recommendation to the Committee of the Whole.
7. Once reviewed by the Committee of the Whole, the final draft will then be forwarded to the Board for consideration at its next meeting.
8. The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.
9. Policies and Administrative Guidelines will be reviewed with the appropriate staff, who will in turn review with school staff to begin the implementation process.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Niagara Catholic Parent Involvement
Director of Education	C.U.P.E.	Committee
Superintendents	Managers'/Supervisors' Group	Special Education Advisory Committee
Principals/Vice-Principals	Student Services	The Bishop
Curriculum Support Staff	Principals'/Vice-Principals' Council	Pastors
O.E.C.T.A. Elementary	Non-Unionized Staff	Board Solicitor
O.E.C.T.A. Secondary	Catholic School Council Chairs	Student Senate
		Others



POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE						
Name of Policy	Integrated Standards Policy			Policy # N/A	Initiated by	
Intent of Policy	To design a Niagara Catholic Integration Standards Policy and practical procedures for integrated standards by January 2012.			Issued N/A	Board	
Resource	Yolanda Baldasaro, Superintendent of Education			Revised N/A	Director	✓
					Sr. Admin. Council	
					Ministry of Education	
Distribution of Vetting						
Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓	
Principals/V-Principals	✓	Student Services	✓	Pastors	✓	
Director	✓	CUPE	✓	S.E.A.C.	✓	
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓	
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓	
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓	
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓	
STEP 2 – DRAFT POLICY REVIEW						
	Date of Notification to Committee of the Whole			October 2011		
Senior Administrative Council	Date of Draft Policy Reviewed			January 2012		
Trustees	Date Draft Policy Sent to Trustees			October 2012		
Stakeholders	Date of Draft Policy Reviewed			October 2012		
Policy Committee	Date of Draft Policy Reviewed			October 2012		
Committee of the Whole	Date of Draft Policy Reviewed			January 2013		
Board	Date of Draft Policy Reviewed			January 2013		
COMMENTS						
A Integrated Standards Policy is being developed to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.						
STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)						

POLICY UPDATE

For the Month of May 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE						
Name of Policy	Leadership Succession Plan			Policy # N/A	Initiated by	
Intent of Policy	To design a Niagara Catholic Leadership Succession Planning Policy and process for the selection to all positions of leadership within Niagara Catholic by March 2012.			Issued N/A	Board	
Resource	Frank Iannantuono, Superintendent of Education/ Human Resources			Revised N/A	Director	✓
					Sr. Admin. Council	
					Ministry of Education	
Distribution of Vetting						
Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓	
Principals/V-Principals	✓	Student Services	✓	Pastors	✓	
Director	✓	CUPE	✓	S.E.A.C.	✓	
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓	
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓	
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate		
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others		
STEP 2 – DRAFT POLICY REVIEW						
	Date of Notification to Committee of the Whole			September 2012		
Senior Administrative Council	Date of Draft Policy Reviewed			October 2012		
Trustees	Date Draft Policy Sent to Trustees			October 2012		
Stakeholders	Date of Draft Policy Reviewed			October 2012		
Policy Committee	Date of Draft Policy Reviewed			October 2012		
Committee of the Whole	Date of Draft Policy Reviewed			January 2013		
Board	Date of Draft Policy Reviewed			January 2013		
COMMENTS						
A Leadership Succession Planning Policy is being developed to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.						
STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)						

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Safe Schools Policy (302.6)

Resource Frank Iannantuono, Superintendent of Education/Human Resource

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	February 2012
Trustees	Date Draft Policy Sent to Trustees	October 2012
Stakeholders	Date of Draft Policy Reviewed	October 2012
Policy Committee	Date of Draft Policy Reviewed	October 2012
Committee of the Whole	Date of Draft Policy Reviewed	January 2013
Board	Date of Draft Policy Reviewed	January 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Student Parenting Policy (302.5)

Resource Mark Lefebvre, Superintendent of Education

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	February 2012
Trustees	Date Draft Policy Sent to Trustees	September 2012
Stakeholders	Date of Draft Policy Reviewed	September 2012
Policy Committee	Date of Draft Policy Reviewed	September 2012
Committee of the Whole	Date of Draft Policy Reviewed	November 2012
Board	Date of Draft Policy Reviewed	November 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy School Generated Funds Policy (301.6)

Resource Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	March 2012
Trustees	Date Draft Policy Sent to Trustees	September 2012
Stakeholders	Date of Draft Policy Reviewed	September 2012
Policy Committee	Date of Draft Policy Reviewed	September 2012
Committee of the Whole	Date of Draft Policy Reviewed	November 2012
Board	Date of Draft Policy Reviewed	November 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Niagara Catholic Education Award of Distinction Policy (100.7)

Resource Frank Iannantuono, Superintendent of Education/Human Resources

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	September 2012
Trustees	Date Draft Policy Sent to Trustees	September 2012
Stakeholders	Date of Draft Policy Reviewed	September 2012
Policy Committee	Date of Draft Policy Reviewed	September 2012
Committee of the Whole	Date of Draft Policy Reviewed	December 2012
Board	Date of Draft Policy Reviewed	December 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Bullying Prevention & Intervention Policy - Safe Schools
(302.6.8)

Resource Frank Iannantuono, Superintendent of Education/Human Resource

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	March 2012
Trustees	Date Draft Policy Sent to Trustees	October 2012
Stakeholders	Date of Draft Policy Reviewed	October 2012
Policy Committee	Date of Draft Policy Reviewed	October 2012
Committee of the Whole	Date of Draft Policy Reviewed	January 2013
Board	Date of Draft Policy Reviewed	January 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Employee Conferences, Workshops & Meetings Policy (201.15)

Resource Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	October 2012
Trustees	Date Draft Policy Sent to Trustees	October 2012
Stakeholders	Date of Draft Policy Reviewed	October 2012
Policy Committee	Date of Draft Policy Reviewed	October 2012
Committee of the Whole	Date of Draft Policy Reviewed	January 2013
Board	Date of Draft Policy Reviewed	January 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Employee Meals & Hospitality Policy (201.14)

Resource Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	October 2012
Trustees	Date Draft Policy Sent to Trustees	October 2012
Stakeholders	Date of Draft Policy Reviewed	October 2012
Policy Committee	Date of Draft Policy Reviewed	October 2012
Committee of the Whole	Date of Draft Policy Reviewed	January 2013
Board	Date of Draft Policy Reviewed	January 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Transportation Inclement Weather Policy (500.1)

Resource Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	October 2012
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Stakeholders	Date of Draft Policy Reviewed	October 2012
Policy Committee	Date of Draft Policy Reviewed	October 2012
Committee of the Whole	Date of Draft Policy Reviewed	January 2013
Board	Date of Draft Policy Reviewed	January 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **Adult and Continuing Education Policy (400.1)**

Resource **Frank Iannantuono, Superintendent of Education/Human Resource**

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	November 2012
Trustees	Date Draft Policy Sent to Trustees	November 2012
Stakeholders	Date of Draft Policy Reviewed	November 2012
Policy Committee	Date of Draft Policy Reviewed	November 2012
Committee of the Whole	Date of Draft Policy Reviewed	February 2013
Board	Date of Draft Policy Reviewed	February 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Acceleration Retention Policy (400.5)

Resource Mark Lefebvre, Superintendent of Education

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	November 2012
Trustees	Date Draft Policy Sent to Trustees	November 2012
Stakeholders	Date of Draft Policy Reviewed	November 2012
Policy Committee	Date of Draft Policy Reviewed	November 2012
Committee of the Whole	Date of Draft Policy Reviewed	February 2013
Board	Date of Draft Policy Reviewed	February 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Architect Selection Policy (701.1)

Resource Scott Whitwell, Controller of Facilities Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	November 2012
Trustees	Date Draft Policy Sent to Trustees	November 2012
Stakeholders	Date of Draft Policy Reviewed	November 2012
Policy Committee	Date of Draft Policy Reviewed	November 2012
Committee of the Whole	Date of Draft Policy Reviewed	February 2013
Board	Date of Draft Policy Reviewed	February 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Death Benefit Policy (201.5)

Resource Frank Iannantuono, Superintendent of Education/Human Resource

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	November 2012
Trustees	Date Draft Policy Sent to Trustees	November 2012
Stakeholders	Date of Draft Policy Reviewed	November 2012
Policy Committee	Date of Draft Policy Reviewed	November 2012
Committee of the Whole	Date of Draft Policy Reviewed	February 2013
Board	Date of Draft Policy Reviewed	February 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Deferred Salary Plan (X/Y) Policy (201.10)

Resource Frank Iannantuono, Superintendent of Education/Human Resource

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	September 2012
Senior Administrative Council	Date of Draft Policy Reviewed	November 2012
Trustees	Date Draft Policy Sent to Trustees	November 2012
Stakeholders	Date of Draft Policy Reviewed	November 2012
Policy Committee	Date of Draft Policy Reviewed	November 2012
Committee of the Whole	Date of Draft Policy Reviewed	February 2013
Board	Date of Draft Policy Reviewed	February 2013

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of September 2012

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy Student Transportation Policy (500.2)

Resource Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting

Trustees	✓	OECTA Occasional	✓	NC Parent Involvement Committee	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Director	✓	CUPE	✓	S.E.A.C.	✓
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Curriculum Support Staff	✓	Principals/V-Principals Council	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

STEP 2 – DRAFT POLICY REVIEW

	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	March 2012
Trustees	Date Draft Policy Sent to Trustees	TBD
Stakeholders	Date of Draft Policy Reviewed	TBD
Policy Committee	Date of Draft Policy Reviewed	TBD
Committee of the Whole	Date of Draft Policy Reviewed	TBD
Board	Date of Draft Policy Reviewed	TBD

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: INTERNATIONAL PARTNERSHIP NETWORK – GLOBAL
BEST AWARD 2012 TO NIAGARA CATHOLIC**

The report on the International Partnership Network
– Global Best Award 2012 to Niagara Catholic
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Marco Magazzeni, Consultant K-12
Approved by: John Crocco, Director of Education
Date: September 11, 2012



REPORT TO THE COMMITTEE OF THE WHOLE MEETING SEPTEMBER 11, 2012

INTERNATIONAL PARTNERSHIP NETWORK GLOBAL BEST AWARD 2012 TO NIAGARA CATHOLIC

BACKGROUND INFORMATION

Business education partnerships continue to be a co-operative relationship in which partners share values, objectives, resources, roles and responsibilities to achieve mutually desired learning outcomes and experiences. The Niagara Catholic District School Board takes this responsibility very seriously with our dedicated staff, students and especially with our community partners.

The education of a society can impact the development of a community and/or a nation. Niagara Catholic believes that education and learning through partnerships significantly contributes to impending global opportunities for students. These partnerships also play a key role in building employability skills for the twenty-first century. Niagara Catholic recognizes the pedagogical shift of a new knowledge-based economy. Our industry sectors are shifting from labour based tasks to knowledge and skill based. In recognizing this shift, our programs and our community partnerships have contributed to developing a strong viable workforce. Our students under the Specialist High Skills Major Program work alongside qualified individuals during their school day. This experience not only prepares students for career entry, but also allows them to try their chosen field first hand. This experience also provides students very clear direction to either pursue their chosen field or redirect their interests into an alternative career choice prior to graduating. Our school board processes some 100 plus apprenticeship registrations each year – supplying a much needed future skilled workforce.

The Ministry of Education has established three core education priorities: high levels of student achievement, reduced gaps in student achievement, and increased public confidence in publicly funded education. We are proud at Niagara Catholic to work with the Ministry to successfully meet those key priorities. We have developed credible programs and viable community partnerships. We work with all levels of student achievers. We provide programming for all levels of pathways including world of work, apprenticeship, college and university. We have developed unique classroom settings, establishing them in a very public environment celebrating our students' talents and success. We have built a strong network of industry, business, community and civic organizations which today are led by many of our alumni. With all of this, we have built community, pride and have certainly developed a strategy to meet global challenges and build a strong skilled workforce!

In the winter of 2009, Niagara Catholic was invited to submit an application through the Conference Board of Canada and the International Education Business Partnership Network (IPN) on the Role of Partnerships in Education. During presentations in Toronto in April of 2010, Niagara Catholic was awarded the Global Best Award for all of the America's. This past school year we were once again requested to submit a video under the area of Building a Highly Skilled Future Workforce.

We are proud to announce that Niagara Catholic has been awarded the Global Best Award 2012 for innovative programs by the International Partnership Network of which the Conference Board of Canada is a partner.

Niagara Catholic was the only school board in the Americas; North, South and Central America to receive such an international award and is nominated for the Global Best – World Award.

Niagara Catholic has been invited to the International Partnership Network Conference 2012 in Durban South Africa - September 25-28, 2012 to be a keynote presenter and to accept this internationally recognized award of excellence.

As part of this report, we will present to the Committee of the Whole the Niagara Catholic DVD submission to the International Partnership Network selection committee.

APPENDIX A: Media Coverage as Published in 3 Daily Local Newspapers

The report on the International Partnership Network – Global Best Award 2012
to Niagara Catholic is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education

Presented by: Marco Magazzeni, Consultant K-12

Approved by: John Crocco, Director of Education

Date: September 11, 2012

■ EDUCATION: Tech programs and partnerships net Global Best honour

Back-to-back international awards for Catholic school board

ALLAN BENNER
Tribune Staff

WELLAND — Niagara Catholic

District School Board's efforts to prepare students for the working world has again attracted inter-

national attention.

The school board, winner of

the 2010 Global Best Award from the International Partnership

Network Inc., was recently notified it has again topped com-

petition from North, South and Central America to win the pres-

tigious biannual award.

"They selected us again as back-to-back recipients of the

Global Best Award," said educa-

tion director John Crocco while announcing the achievement.

Marco Magazzeni, the board's technology specialist high skills

major consultant, said the award has put Niagara Catholic in the

running against other award-winners from around the world —

competing for one global award to be handed out in an Oscars

style event held as part of the International Education Business

Partnership Conference, Sept. 25 to 28 in Durban, South Africa.

"We won the Americas in 2010,

and now we won the Americas again, and now we'll find out on the 28th if we won the world,"

Magazzeni said.

Crocco called it extremely sig-

nificant that the school boards programs and innovative part-

nerships formed with local industries and institutions has

been recognized on an interna-

tional level.

"Niagara Catholic is still the

only school board in Ontario that has a classroom in a hotel

— that's the Holiday Inn Suites Solar vice-president Al Wiley

talking about adding a student training facility at its Welland

plant, Port Colborne Mayor Vance Badaway, Niagara Region

corporators Brian Hutchings, Elaine

Phach from Project Share, Judy Reid from Business Education

Commission," he added, referring to the board's horticultural

program.

"It's an amazing opportunity for students because they have

an opportunity to work beside Crocco said the Conference

Board of Canada is a partner in the International Partnership

Network Inc. And the award

placed Niagara Catholic students on construction sites, working in

automobile repair shops and in beauty salons.

The school board submitted a

video as part of its application for the award this spring. Along with

South Africa.

who will pickup the award in

South Africa.

South Africa.

South Africa.

South Africa.

South Africa.

South Africa.

South Africa.

South Africa.

South Africa.

allan.benner@summedia.ca



ALLAN BENNER Staff Photo
Niagara Catholic District School Board technical education consultant Marco Magazzeni and education director John Crocco hold a Global Best Award for 2010, while announcing the board has just won another award just like it for the current year, from the International Partnership Network.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: DIRECTOR OF EDUCATION AND SENIOR STAFF
INTRODUCTION TO THE 2012-2013 SCHOOL YEAR**

The Director of Education and Senior Staff Introduction to the 2012-2013 School Year – Verbal Report. The Report is presented for information.

Prepared by: Senior Administrative Council
Presented by: John Crocco, Director of Education
Senior Administrative Council
Approved by: John Crocco, Director of Education
Date: September 11, 2012



NIAGARA CATHOLIC

STRATEGIC DIRECTIONS

SYSTEM PRIORITIES 2012-2013

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

- To conduct a Niagara Catholic elementary and secondary Student Conference 2013 focusing on the theme of Growing in Wisdom by April 2013.
- To enhance our distinctive Catholic educational system by implementing the first year of the Niagara Catholic Faith Formation program, *Growing in Wisdom to Worship and Witness* by June 2013.
- To enhance our Elementary Chaplaincy Leader program in elementary schools through the addition of Elementary Chaplaincy Leaders who, through Family of Schools, will implement the Niagara Catholic Faith Formation Program and the Journey Retreat Program in all elementary schools by June 2013.
- To enhance local, national and international social justice experiences for elementary and secondary students by June 2013.

Advance Student Achievement for All

- To continue to support all students who are six years of age in the development of literacy skills, particularly in learning to read by June 2013.
- To continue to develop and implement specific literacy and numeracy strategies to support all students from early learning kindergarten programs to graduation by June 2013.
- To develop a school-based inquiry process focusing on mathematical processes, problem solving and communication with all secondary mathematics teachers by June 2013.
- To consolidate an inquiry based model of teaching and learning in all elementary and secondary schools by June 2013.
- To expand language acquisition for elementary and secondary students through the introduction of French Immersion at designated sites and specific international languages to meet the needs of students by June 2013.
- To nurture global citizenship of our students through enhanced national and international educational travel opportunities for students and staff by June 2013.
- To enhance e-Learning initiatives in Niagara Catholic by June 2013.
- To continue with system implementation of the Ministry of Education "Growing Success Assessment, Evaluation and Reporting in Ontario Schools" and the Niagara Catholic Assessment, Evaluation and Reporting K-12 for all schools in the Board by June 2013.
- To continue to advance student achievement with Ministry of Education, Board and School teaching and learning initiatives on the Provincial EQAO Primary and Junior Assessments, the EQAO Secondary Mathematics Assessment, the Ontario Secondary School Literacy Test (OSSLT) and classroom assessments to close the achievement gap by June 2013.
- To align and design initiatives to achieve the target of 85% graduation rate of 2012-2013 Grade 12 students by June 2013.

- To continue to advance student achievement using the Learning for All, K-12 (Draft 2011) resource as an integrated process of assessment and instruction in all elementary and secondary schools in the Board by June 2013.
- To continue to advance student achievement, through the development and implementation of the Board Improvement Plan for Student Achievement (BIPSA), and School Improvement Plans (SIP), for every elementary and secondary school focusing on the pillars of Catholic Faith, Community, Culture and Caring, Literacy, Numeracy, and Pathways in all schools by June 2013.

ENABLING STRATEGIES

Provide Supports for Success

- To design, implement and assess the model of intervention strategies, programs and services within the Niagara Catholic Mental Health and Addictions Plan by June 2013.
- To implement the Social Workers in Schools protocol in cooperation with Pathstone Mental Health and Contact Niagara to continue to address the need for increased supports for children and youth mental health by June 2013.
- To promote and design programs and supports for healthy lifestyles of students and staff by June 2013.
- To provide continued supports and coordinate training on Applied Behaviour Analysis (ABA) instructional methods and resources to increase capacity of school and Board staff to use ABA methods by June 2013.

Enhance Technology for Optimal Learning

- To implement the Course Planner component of the Career Cruising platform in all secondary schools by October 2012.
- To design a technology refresh program for the Niagara Catholic Data Center by November 2012.
- To design and implement a Smart Technology Training Program for staff by December 2012.
- To design and implement a Niagara Catholic Technology Security Program by January 2013.
- To conduct Niagara Catholic Technology Conferences for staff to engage in selected technology training delivered by Board approved companies by April 2013.
- To increase the number of technological devices for optimal learning in schools by June 2013.
- To research, select and train all administrators on a student achievement software program by June 2013.

Building Partnerships and Schools as Hubs

- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff, the Student Senate, Niagara Catholic Parent Involvement Committee, Catholic School Councils, Special Education Advisory Council and parents/guardians by providing information and opportunities for dialogue on Catholic education for all students in the Niagara Catholic District School Board by June 2013.
- To develop and implement programs through the engagement of community groups and the community use of schools program to address the needs of children and families including nutrition, physical activity and literacy by June 2013.
- To continue to expand educational-based research projects in the Board, by sharing current research, and by extending research partnerships with outside agencies by June 2013.

Strengthen Human Resource Practices and Develop Transformational Leadership

- To implement the Niagara Catholic Attendance Support Program for staff of Niagara Catholic by September 2012.

- To further enhance the knowledge and skills of staff to achieve the annual system priorities of the Board, Human Resources will identify, design and support focused Professional Development opportunities for staff through the implementation of an electronic Professional Development Program by October 2012.
- To develop a consistent tool for the scoring, assessment and evaluation component of the interview process for all job classes within the Niagara Catholic District School Board by January 2013.
- To develop within the Employee Hiring and Selection specific Administrative Guidelines for designated non-teaching job classes by March 2013.
- To continue with the development and implementation of the second year of the Niagara Catholic Human Resources Certificate Program for all Principals, Vice-Principals and Senior Administrators by May 2013.

Create Equity and Accessibility of Resources

- To increase the knowledge, awareness and acceptance of equity and diversity initiatives with all staff and students by June 2013.
- To implement the strategies supporting equity, diversity and accessibility as identified under Catholic Faith, Community, Culture and Caring within the 2012-2013 Board Improvement Plan for Student Achievement by June 2013.
- To implement a plan to identify and remove barriers to individuals with disabilities in Board facilities as identified in the 2012-2013 Niagara Catholic Accessibility Plan and the Integrated Accessibility Standards Regulation by August 31, 2013.

Ensure Responsible Fiscal and Operational Management

- To ensure that all Catholic Education Centre departments develop Operational Plans and review cycles, which align with the Vision 2020 Strategic Plan by October 2012.
- To consolidate key risks and mitigate budget factors into a single risk plan in connection with the annual budget for 2012-2013 by October 2012.
- To ensure that the School Generated Funds and related Procedures Manual are finalized by November 2012 and that school administration staff are trained to implement the Policy and Administrative Guidelines by March 2013.
- To initiate the upgrading of the Budgetary Accounting System Computer Program in collaboration with other school Boards through the Educational Computer Network of Ontario by June 2013.
- To continue to develop, implement and monitor the day cleaning program in all school facilities by June 2013.
- To develop and implement measurement systems for the reduction of energy consumption, diversion of waste from landfill, reduction of greenhouse gas emissions and school ground greening through the Green Niagara Catholic program by June 2013.
- To comply with Ministry of Education requirements for fiscal financial management by presenting to the Board a balanced budget for 2012-2013 by June 2013.
- To ensure that the Internal Audit Plans are presented to the Audit Committee as required throughout 2012-2013.
- To ensure that the External Audit Plans are presented to the Audit Committee as required throughout 2012-2013.

Address Changing Demographics

- To develop a report on school capacities, enrolment, attendance area boundaries and building utilization with recommendations to address changing demographics within Niagara Catholic by January 31, 2013.

Faith Formation Program



2012-2013

WISDOM

WORSHIP

WITNESS



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD



Our Prayer

Gracious God, we pray that the
Niagara Catholic community may be inspired
to draw ever closer to you as we journey together in faith.


May we grow in Wisdom,
Eager to delve deeper into the mysteries of our faith
With our hearts open to your Divine Presence in our lives.


May we Worship and give You praise
with sincerity and true devotion.

May we be witnesses to your saving power in our lives,
with generous hearts and loving spirits.

Guide us and bless us as we grow in Wisdom to Worship
and Witness.

We ask this through Christ, our Lord and teacher,
Amen.






*"The Niagara Catholic District School Board,
through the charisms of faith, social justice,
support and leadership, nurtures an enriching
Catholic learning community
for all to reach their full potential
and become living witnesses of Christ."*

Our mission statement defines our vision, but also includes its own challenge to each of us. We cannot nurture others unless we, ourselves, are fed. We cannot help to form community unless we, ourselves, engage communally.

To support all employees on this amazing journey of faith, Niagara Catholic is pleased to offer opportunities designed to provide experiences across a broad spectrum of interests. Niagara Catholic's three year theological theme will provide direction to our engagement:

growing in **WISDOM** to **WORSHIP** & **WITNESS**

It is our hope that throughout this upcoming year you will accept the invitation to nurture your own faith by participating in Niagara Catholic's adult faith formation opportunities which will enrich and complement current faith development practices.





Our Journey to this point...


The Niagara Catholic Adult Faith Focus Team, through much prayer, sharing and pondering, actively considered the interests and needs of our staff as evidenced by responses to our Faith Formation Survey conducted in September 2011. The team also recognized the many faith-based experiences already available in our Catholic Learning Community, among them:

Staff Masses, speakers, fellowship, Catholic Update (Our Lady of the Scapular) and other parish initiatives, weekly prayer groups, Mount Carmel Spiritual Centre, book clubs, social justice initiatives, eco-justice initiatives, retreats, solidarity trips, pilgrimages to holy sites, prayer services, Right-to-Life activities, Board Faith Days, When Faith Meets Pedagogy Conference

While specific adult faith formation opportunities are essential for learning and growing in faith and community, it was also felt that there are many other ways that our faith is nourished. Building upon the foundation of Eucharist and parish involvement, family retreat experiences, suggested reading and viewing and resources available for borrowing are just a few ways to help bring faith alive.

We are all companions on this journey, and we look forward to a faith-filled year, growing in wisdom!

Special thanks to the dedication of our Faith Focus Team: Ken Griepsma and Denice Robertson – Secondary Administration; Stephanie Jarrett – High School Chaplaincy; Kevin Timmins – Secondary Teacher; Roger Demers – Elementary Administration; Maria Gonzalez – CEC Accounting Department; Mary VanRuyven and Lisa Incaviglia – Faith Ambassadors and Elementary Teachers; Terri Pauco – Religion and Family Life Consultant; Janice Barretto-Mendonca – Junior Academic Consultant and Leadership, Intern Representative; Sr. Mary Kay Camp – Bishop's Representative





My dear friends,

As we move into an exciting new school year, we also move into a very promising year in the Church with the designation of the Year of Faith from October 2012 to November 2013. Our Holy Father Pope Benedict XVI has called us to a time of renewal and deepening of our faith. In his Apostolic Letter *Porta Fidei* (Door of Faith) he reminds us that “the ‘door of faith’ is always open for us...It is possible to cross that threshold when the word of God is proclaimed and the heart allows itself to be shaped by transforming grace.”

How appropriate that in Niagara Catholic at this time you begin an exploration of a three year theological theme: “Growing in Wisdom to Worship and Witness.”

It is my hope and my prayer that you will embrace this time as an authentic opportunity to deepen faith. We hold a sacred trust with God and the lives we touch every day. When we prepare ourselves spiritually we can be sure that our efforts will always bear much fruit.

May God bless you richly during this very special year, may you draw ever closer to Jesus Christ our model and teacher.

Yours sincerely in Christ,

+ Gerard Bergie

Most Reverend Gerard Bergie
Bishop of St. Catharines



Letter from the Director

Dear Colleagues,

The commencement of the 2012-2013 school year brings to fruition the efforts of our Niagara Catholic Faith Focus Team with the launch of our three year theological theme, **“Growing in Wisdom, to Worship and Witness”**.

In alignment with Niagara Catholic's Vision 2020 Strategic Plan to “Build Strong Catholic Identity And Community To Nurture The Distinctiveness Of Catholic Education” and the priority indicator “To enhance our distinctive Catholic educational system by implementing the first year of the Niagara Catholic Faith Formation program, Growing in Wisdom to Worship and Witness by June 2013”, I am pleased to introduce Niagara Catholic's Faith Formation Program.

Echoing the sentiments expressed by Bishop Bergie, I encourage all staff to make use of this valuable opportunity to deepen your faith. You will benefit not only in your personal faith journey, but professionally, in your vocation as a Catholic educator. While the faith development of our students is a shared responsibility between parents, our local parishes and you, as Catholic educators, your role is a critical one. Collectively, we take this responsibility seriously and I continue to pray that we are guided by the Holy Spirit as we journey through this Faith Formation Program.

On behalf of Kathy Burtnik, Chair of the Board, Moe Charbonneau, Vice-Chair of the Board and Senior Administration, we extend blessings for a most enriching, faith filled and rewarding school year as we grow together in wisdom.

Sincerely,

A handwritten signature in black ink, appearing to read "John Crocco".

John Crocco
Director of Education



Registration

Register for all sessions by email to Debra McCaffery, Board Chaplancy Leader at:

debra.mccaffery@ncdsb.com

AND be sure to sign in when you attend the session.

Niagara Catholic Faith Formation Certificates of Participation will be provided upon request.

All staff are encouraged to participate in faith formation sessions, you might consider these perfect opportunities for your Annual Learning Plan!

Specific commitments are asked of the following:

Administrators are asked to commit to three administrators' sessions

New Teacher Induction Program and Leadership Internship Program are asked to commit to three general sessions

Niagara Catholic Faith Formation Sessions—

**The perfect addition to
YOUR Annual Learning Plan!**





Wisdom in New Beginnings

Date: Wednesday, September 26, 2012
Time: 4 – 5:30 p.m. (gathering 3:45)
Location: St. Alexander Parish, Fonthill
Participant Profile: All staff

Larry Novakowski

How do you look forward to the new school year? New goals and challenges abound, and yet we often forget to really pay attention that we might learn from each new point of transition. Through scripture, prayer and meditation we will explore the wisdom hidden within each new beginning.

Wisdom Voices of Vatican II

Date: Wednesday, October 24, 2012
Time: 4 - 6 p.m. (Gathering 3:45)
Location: CEC, Fr. Burns, C.S.C. Board Room
Participant Profile: All staff

Fr. Peter Rowe


The 50th Anniversary of Vatican II is the perfect opportunity to consider this momentous council and what it has meant for the Church and for our own journeys of faith.

Everyday Losses: When what dies is inside of you

Date: Thursday, November 8, 2012
Time: 4-6 p.m. (gathering 3:45)
Location: CEC Fr. Burns, C.S.C. Board Room
Participant Profile: All staff

Dr. Darcy Harris

Grief is experienced not only when there is confrontation with loss through death, but also through a variety of live events that involve adjustment to change, transition, and loss. Professor Harris will guide us in an exploration within the context of our faith.





Praying Always & All Ways: Lectio Divina

Date: Thursday, November 15, 2012
Time: 4 – 5:30 p.m.
Location: Mount Carmel Spiritual Centre, Niagara Falls
Participant Profile: All Staff

Fr. Stan Makacinas, O. Carm.

Individually or in groups, praying with scripture opens new dimensions in our prayer life. Fr. Stan will lead us in an exploration of this prayer form of the Church and guide us in an experience of Lectio Divina.

An Advent Gathering Praying Always & All Ways: Taize Prayer

Date: Tuesday, December 11, 2012
Time: 4:15 – 7 p.m.
Location: Mount Carmel Spiritual Centre, Niagara Falls
Participant Profile: All Staff
Cost: \$25 for dinner

Janet Loo

Experience Taize Prayer in the beautiful Mount Carmel chapel followed by a delicious Mount Carmel dinner. A delightful way to embrace this season of joyful anticipation!

Please RSVP directly to Debra McCaffery at the CEC by
December 3, please make cheques payable to
Niagara Catholic District School Board.





Mental Health in Our Catholic Schools

Date: January 10, 2013
Time: 4-6 p.m. (gathering 3:45)
Location: CEC—Fr. Burns, C.S.C. Board Room
Participant Profile: All Staff

Dr. Samuel Mikail

This session will include a brief overview of mental health issues in the school community, with special attention to caring for our own mental health and recognizing early signs of potential struggle. Our conversation will also include the need to be sensitive to the needs of those around us and ways we can support our colleagues.

Praying Always & All Ways: What Colour is YOUR prayer?

Date: January 15, 2013
Time: 4 – 5:30 p.m. (gathering 3:45)
Location: St. Joseph Parish Hall, Grimsby
Participant Profile: All Staff

Linda Dirks

Perhaps your prayer takes a more creative form! Linda Dirks will lead us through a reflective exploration with sacred art and our own creativity of yet another way we might experience the divine.


Lenten Reflection—Two Opportunities for all

Date: February 27, 2013
Time: 4 – 5:30 p.m. (gathering 3:45)
Location: CEC Fr. Burns, C.S.C. Board Room

Date: February 19, 2013
Time: 4—5:30 (gathering 3:45)
Location: St. Joseph Parish Hall, Grimsby

Larry Novakowski

The season of Lent is a rich opportunity for spiritual growth. Through prayer, scripture and reflection we will be nourished for our journey of faith.





Wisdom of the Earth: Eco Justice

Date: Tuesday, March 19, 2013
Time: 4 – 6 p.m. (gathering 3:45)
Location: St. Alfred Church Hall, St. Catharines
Participant Profile: All Staff

Gary Bowron & Frank Fohr

God loved the earth and all its creatures into being, and we are called to carry on the work of God by caring for the earth. This session will challenge us to consider our role in this great plan.

Wisdom from our Jewish Heritage: A Seder Meal

Date: Wednesday, March 27, 2013
Time: 5:15 p.m.
Location: Mount Carmel Spiritual Centre,
Niagara Falls
Participant Profile: All Staff
Cost: \$25 for dinner

Through prayers, readings and song, the Seder commemorates the Exodus story, the central event in Jewish history. It is a time to retell the story that it might never be forgotten. Our Christian observance of this ritual meal also ties us to our Jewish heritage as we recognize the context in which Jesus instituted the Eucharist

Please RSVP directly to Debra McCaffery at the CEC by March 19, please make cheques payable to Niagara Catholic District School Board.





Praying Always & All Ways: The Labyrinth

Date: Wednesday, April 3, 2013
Time: 4 – 5 p.m. (gathering 3:45)
Location: Mount Carmel Spiritual Centre,
Niagara Falls
Participant Profile: All Staff

Penny Pomes


Walking the labyrinth can be an aid to contemplative prayer and reflection, a spiritual exercise, or as a form of pilgrimage. It may look like a maze but there is only one path—no dead ends. Join us for this powerful prayer form.

What do we know about the Historical Jesus?

Date: TBA—April
Time: 4 – 6 p.m. (gathering 3:45)
Location: TBA
Participant Profile: All Staff

Dr. Hunter Brown

With so many recent books speculating about topics such as Jesus' supposed relationship with Mary Magdalene and visits to other lands, and with so many different portrayals of him in church homilies, it is hard to get any kind of clear picture of who he was. Some recent research into the historical Jesus, however, has made it possible to clarify some aspects of what he was really like.



FAITH THROUGH LEARNING: A DISTINCTIVE CATHOLIC CURRICULUM

WHEN FAITH MEETS PEDAGOGY 2012 CONFERENCE

Proclaim and Celebrate the Good News

presented by Catholic Curriculum Corporation

October 25 - 27, 2012

DoubleTree by Hilton/Toronto Airport

Keynote Speakers

Marina Nemat, "Prisoner of Tehran"
Sr. Maureen Sullivan, O.P. "Vatican II"

Featured Speakers

Jennette MacKenzie
Dan Moynihan
Brett Ullman

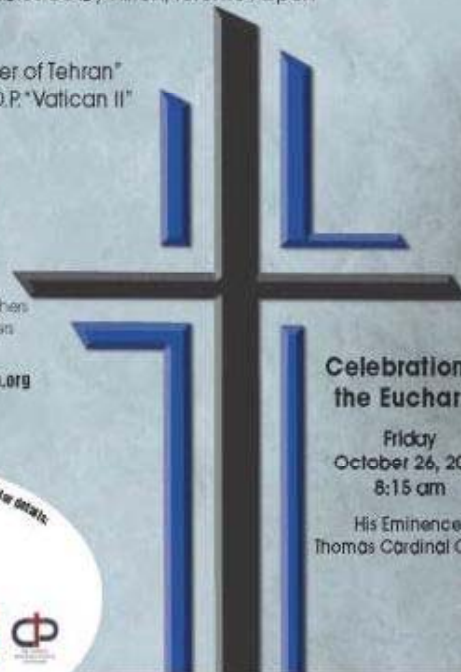
A Conference for Catholic Teachers
and Catholic Community Partners

For further information contact:
www.catholiccurriculumcorp.org

Conference Registration Fee

\$268.00 HTF included

Contact your Board Representative for details



Celebration of
the Eucharist

Friday
October 26, 2012
8:15 am

His Eminence,
Thomas Cardinal Collins



Catholic
Teachers





Administrators, Managers & Senior Staff

Wisdom Voices of Vatican II

Date: Thursday, October 4, 2012
Time: 8:30 – 11:30 a.m.
Location: Our Lady of Scapular Hall, Niagara Falls
Participant Profile: Administrators, Managers & Senior Staff

Fr. Peter Rowe

The 50th Anniversary of Vatican II is the perfect opportunity to consider this momentous council and what it has meant for the Church and for our own journeys of faith.

The Wisdom of Presence: Supporting your community through grief and bereavement

Date: Thursday, November 1, 2012
Time: 8:30 – 11:30 a.m.
Location: CEC, Fr. Burns, C.S.C. Board Room
Participant Profile: Administrators, Managers, Senior Staff

Dr. Bill Webster


Grief and bereavement is a very personal journey, and unique to each individual. We are often uncertain as to how we can best provide the support that is welcome and helpful. Dr. Webster will help us to explore this very difficult area.

Catholic Wisdom in a Secular World

Date: Friday, November 30, 2012
Time: 8:30 – 11:30 a.m.
Location: CEC, Fr. Burns, C.S.C. Board Room
Participant Profile: Administrators, Managers & Senior Staff

Dr. Michael Higgins

Catholic education today faces many challenges from the secular world, and we often find ourselves in a struggle to balance the tensions which can develop as we strive to lead our communities in faith. Dr. Higgins brings a wealth of experience to this conversation and will inspire you in your leadership.





Mental Health in our Catholic Schools

Date: January 10, 2013
Time: 12:30 - 3 p.m. **Note time**
Location: CEC Fr. Burns, C.S.C. Board Room
Participant Profile: Senior Staff, Managers, Administrators

Dr. Samuel Mikail


This session will include a brief overview of mental health issues in the school community, with special attention to recognizing mental health struggles in othershow to lead your staff in nuturing a supportive workplace environment.


Wisdom of the Earth: Eco Justice

Date: Wednesday, March 6, 2013
Time: 8:30 – 11:30
Location: St. Julia Church Hall, St. Catharines
Participant Profile: Senior Staff, Managers, Administrators

Gary Bowron, Frank Fohr

God loved the earth and all its creatures into being, and we are called to carry on the work of God by caring for the earth. This session will challenge us to not only consider our role in this great plan, but also how we might inspire our school communities.





Early Church Wisdom: An Exploration of the Book of Acts

Date: Thursday, April 11, 2013
Time: 8:30 – 11:30 a.m.
Location: CEC, Fr. Burns, C.S.C. Board Room
Participant Profile: Senior Staff, Managers, Administrators

Fr. Stan Makacinas, O. Carm.


During this Easter season we are drawn to the actions and reactions of the Early Church following the Resurrection. Through this presentation we will consider the wisdom of this time and how this might be relevant to our lives today.

What do we know about the Historical Jesus?

Date: TBA—April
Time: 8:30—11:30 a.m.
Location: TBA
Participant Profile: Senior Staff, Managers, Administrators

Dr. Hunter Brown

With so many recent books speculating about topics such as Jesus' supposed relationship with Mary Magdalene and visits to other lands, and with so many different portrayals of him in church homilies, it is hard to get any kind of clear picture of who he was. Some recent research into the historical Jesus, however, has made it possible to clarify some aspects of what he was really like.





Our Speakers

Gary Bowron - retired Niagara Catholic teacher, works extensively with Ignatius Jesuit Centre, Guelph, and is a member of the St. Catharines Diocesan Council for Development & Peace

Dr. Hunter Brown - Professor of Religious Studies, King's University College, UWO

Linda Dirks – art and special education teacher for Niagara Catholic

Frank Fohr - retired Niagara Catholic teacher and Chair of the St Catharines Diocesan Council for Development and Peace,

Dr. Darcy Harris - Coordinator of Grief and Bereavement Studies, King's University College, UWO

Dr. Michael Higgins - Canadian academic, commentator, author and currently vice president for Mission and Catholic Identity at [Sacred Heart University](#) in [Fairfield, Connecticut](#). Authorized biographer for Henri Nouwen.

Janet Loo – Director of Music Ministry at King's University College, UWO

Fr. Stan Makacinas, O. Carm. – Executive Director at Mount Carmel Spiritual Centre, Niagara Falls.

Dr. Samuel Mikail – Clinical Director of The Southdown Institute, Aurora, Ontario

Larry Novakowski - a spiritual director, trained in the Spiritual Exercises of St. Ignatius, and an experienced retreat master; Master's degree in spirituality from the University of San Francisco and has studied at the Graduate Theological Union in Berkeley, California.

Penny Pomes – Niagara Catholic Elementary Chaplaincy Leader with years of experience in lay ministry and chaplaincy and a deep interest in Christian spirituality.

Fr. Peter Rowe – pastor of St. Thomas More Parish in Niagara Falls and Vatican II enthusiast.

Dr. Bill Webster – Grief counselor, author, TV host, international speaker and currently the Director, The Center for the Grief Journey, Mississauga.





For Families!

Students will be available for all family events to assist with younger children.

For these events, please RSVP directly to Debra McCaffery:
debra.mccaffery@ncdsb.com, 905-735-0240 ext. 124
Please include number attending and ages of your children.

Advent Family Retreat


Date: Saturday, November 17
Time: 9 – 11:30 a.m.
Location: St. Patrick Church Hall, Niagara Falls

Share some engaging activities with your family, including the creation of an Advent wreath to take home.

Lenten Family Retreat

Date: Saturday, February 23
Time: 9 – 11:30 a.m.
Location: St. Alexander Church Hall, Fonthill

Family activities will help us to see Lent as a time of growth and understanding. Create a cross which will reflect the nature and prayer of your family. A variety of supplies will be available, but we encourage you to bring small items to decorate your cross which have personal meaning for your family.



Family Journey

Date: Saturday, April 13
Time: 9:00 – 2 p.m.
Location: Our Lady of Grace Retreat Centre, Ridgeway

Bring your family and enjoy an abbreviated version of our Journey Retreat (formerly SCOEP). The day will include a hike to Marcy's Woods, activities and a craft. Come and find out what the popular Holy Nap is all about!

Cost: \$5 per person over 4, max. \$20 per family for lunch.






The University of St. Michael's College Faculty of Theology Satellite Programs

St. Michael College Faculty of Theology is offering a satellite program of graduate studies rooted in Catholic Tradition. The following programs are being offered:

Master of Religious Education (MRE)

This professional program is designed to prepare individuals for the ministry of religious education. It welcomes women and men from various aspects of this ministry such as teaching or supervising in schools, parishes, dioceses or international settings.

The MRE assists students:

- To appropriate and integrate the Catholic intellectual heritage and its relevance for educational ministry in current cultural contexts
 - To develop and apply the knowledge and skills required for inclusive educational ministry in response to contemporary social issues, from a faith perspective, and
 - To foster growth in personal and spiritual maturity, capacity for authentic public witness, and a commitment to life-long learning.
- 



Master of Arts in Catholic Leadership (MACL)

The MACL aims to enable Catholic principals, vice-principals, chaplaincy leaders, department heads, and others aspiring to leadership in Catholic education, health or social service institutions:


- To acquire knowledge of Catholic theological tradition and the ability to think theologically,
- To develop and apply the knowledge and skills required for inclusive institutional leadership, in relation to social and ecclesial communities
- To foster an authentic personal and spiritual foundation for the responsible exercise of leadership


Satellite Location

Corpus Christi Secondary School
5150 Upper Middle Road
Burlington, Ontario

For registration information, please contact via email: Emil
Iruthayathas, Student Services Registrar
usmctheology.registrar@utoronto.ca

or Christian McConnell
christian.mcconnell@utoronto.ca
416-926-7115





St. Augustine's Seminary of Toronto Institute of Theology




The Institute of Theology offers the following degree and diploma programs. **Students can take 10 courses off the main campus using a combination of online distance education courses or extension site courses in the MRE and MTS degree programs and 5 online or extension site courses in the Diploma programs.** Our Lay Spiritual Formation Program conducts retreats and development days throughout the academic year and is open to our students, clergy and all interested laity. If you would like more information on our programs and the Lay Spiritual Formation Program, please send an email to ioftsas@rogers.com.

Master of Religious Education (MRE)

The MRE equips persons for professional leadership in educational ministry within the Catholic ecclesial tradition. The areas of study in this Tradition include biblical, historical, pastoral, systematic and moral theology.

The MRE assists students:

- To build on the understanding of the educational, social and behavioural sciences that ground educational practice.
 - To develop the capacity for critical and constructive theological reflection regarding the content and processes of Catholic educational practice.
 - To enrich and strengthen the theological understanding and leadership skills necessary to be effective educators in the Catholic faith.
- 



Master Of Theological Studies (MTS)

The MTS Program at St. Augustine's Seminary provides the opportunity for students to deepen their faith as they acquire greater understanding of the key elements of the Catholic theological tradition. The areas of study in this Tradition include biblical, historical, pastoral, systematic and moral theology, with an opportunity for specialization.

The MTS assists students:

- To respond effectively to the call of the Second Vatican Council to discover God active in the world and to infuse the world with Gospel values.
- To develop the intellectual and pastoral resources necessary for various forms of service and leadership within contemporary ecclesial and diverse cultural contexts.

DIPLOMA IN THEOLOGICAL STUDIES (DTS)

The DTS assists theology students in developing their faith by course content and through interaction in a structured learning situation.

DIPLOMA IN LAY MINISTRY (DLM)

The DLM Program offers to those already serving or hoping to serve as Lay Ministers the chance to enhance their ministry through theological education. This is not a certification program but rather a coordinated combination of introductory courses.





OECTA/OCSTA

FALL RELIGIOUS EDUCATION COURSES

PARTS I, II, AND III (SPECIALIST)

Sponsored by OECTA & OCSTA in cooperation with the
Niagara Catholic District School Board

Mondays, September 10—December 17, 2012
6:00—9:30 p.m.

Saturdays, September 29 & November 3, 2012
8:00 a.m. to 4:00 p.m.

There is also an online component.

Classes will meet at

Saint Paul Catholic High School
3834 Windermere Road
Niagara Falls, ON

Register online at:
www.oecta.on.ca

For information, contact Sean Burke:

agre@hotmail.com
905-321-5448





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My Niagara Catholic is an innovative communication medium that reaches all staff throughout Niagara Catholic daily. The Faith Formation Program will enhance *My Niagara Catholic* by including for all staff:

- Recommended websites and links
- Prayers, prayer services
- Recommended reading, viewing and listening lists
- Scripture related to theme
- Quotes and other references related to theme
- Instructions for accessing resources available for borrowing from CRC
- Speakers with contact information
- Articles and other materials on matters of faith

***And much more
as needs and interests unfold!***





NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

“I am the Light of the World”

Molly Hockton
Saint Paul Catholic High School

The artwork for the front cover
was created in celebration of
Catholic Education Week 2012
and was inspired by the work of
Canadian artist Alex Janvier.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: ANNUAL ACCESSIBILITY PLAN - SEPTEMBER 2012 TO
AUGUST 2013 (YEAR 10)**

The report on the Annual Accessibility Plan
- September 2012 To August 2013 (Year 10)
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: September 11, 2012



COMMITTEE OF THE WHOLE MEETING SEPTEMBER 11, 2012

ANNUAL ACCESSIBILITY PLAN SEPTEMBER 2012 TO AUGUST 2013 (YEAR 10)

BACKGROUND INFORMATION

In September 2003, the Niagara Catholic District School Board, in compliance with the Ontarians with Disabilities Act, 2001 (O.D.A.), prepared its annual accessibility plan and made the plan available to the public. Bill 118, the Accessibility for Ontarians with Disabilities Act (A.O.D.A.), 2005, was passed. The purpose of the Act is to develop, implement and enforce accessibility standards to “achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodations, employment, buildings, structures and premises on or before January 1, 2025.” While the government is moving forward to implement the A.O.D.A., there will be a transition period where government and the broader public sector will continue to meet their obligation under the Ontarian with Disabilities Act, 2001 (O.D.A.). These obligations will remain in effect until they are repealed and replaced by the standards under the new act.

The Customer Service Standard – Regulation 429/07 was the first of five accessibility standards that will lead the way to an accessible Ontario by 2025. It came into force on January 1, 2008 and requires providers, including provincial and municipal governments, universities, colleges, hospitals, school boards, public transportation organizations, private and non-profit sectors, to comply with the customer service standard. The standard is aimed at making their customer service operations accessible to people with disabilities. The Integrated Accessibility Standards – Regulation 191/11 became law on June 3, 2011. This regulation combines accessibility standards in three areas; information and communication, employment and transportation.

This is the tenth annual plan (2012-2013) prepared by the Accessibility Working Group of the Niagara Catholic District School Board. The plan describes: (1) the measures that the Niagara Catholic District School Board has taken in the past, (2) the measures that the Niagara Catholic District School Board will take during the year (2012-2013) and (3) the measures that the Niagara Catholic District School Board will take in the future to identify, remove and prevent barriers for people with disabilities. This plan will also highlight the successes of the ninth annual plan of 2011-2012.

The Niagara Catholic District School Board is committed to the continual improvement of access to school board facilities, policies, programs, practices and services for students, staff, parents/guardians, volunteers and members of the community with disabilities. The plan also reports on the participation of people with disabilities in the development and review of its annual accessibility plans.

The Accessibility Plan for 2012-2013 is attached for trustee information. As per O.D.A. expectations, the Accessibility Plan continues to be made available to the public through the Board’s Communications Department and will be available on the board web-site www.niagaracatholic.ca on September 30th, 2012.

The report on the Annual Accessibility Plan, September 2012 to August 2013 (Year 10),
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: September 11, 2012



**ANNUAL ACCESSIBILITY PLAN
FOR THE
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SEPTEMBER 2012 – AUGUST 2013**

Submitted to
Niagara Catholic District School Board
September 2012 to August 2013

Prepared by
The Niagara Catholic District School Board
Accessibility Working Group

Adopted September 30, 2003
Reviewed Annually
Latest Revision: September 30, 2012

This publication is available on the
Niagara Catholic District School Board's website
www.niagaracatholic.ca

and in accessible formats upon request.

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Executive Summary

The purpose of the Ontarians with Disabilities Act (ODA) is to improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the province. To this end, the ODA requires each school board to prepare an annual accessibility plan; to consult with people with disabilities in the preparation of this plan; and to make the plan public.

Bill 118, the Accessibility for Ontarians with Disabilities Act, 2005, was passed by unanimous vote by the Ontario Legislature on May 10, 2005. The purpose of the Act is to develop, implement and enforce accessibility standards to “achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodations, employment, buildings, structures and premises on or before January 1, 2025.”

While the government is moving forward to implement the AODA, there will be a transition period where government and the broader public sector will continue to meet their obligation under the Ontarians with Disabilities Act, 2001 (ODA). These obligations will remain in effect until they are repealed and replaced by the standards under the new act. The Customer Service Standard – Regulation 429/07 was the first of five accessibility standards that will lead the way to an accessible Ontario by 2025. It came into force on January 1, 2008 and requires providers, including provincial and municipal governments, universities, colleges, hospitals, school boards, public transportation organizations, private and non-profit sectors, to comply with the customer service standard. The standard is aimed at making their customer service operations accessible to people with disabilities. The Integrated Accessibility Standards – Regulation 191/11 became law on June 3, 2011. This regulation combines accessibility standards in three areas; information and communication, employment and transportation. This regulation comprises the next three accessibility standards.

This is the tenth **annual plan (2012-2013)** prepared by the Accessibility Working Group of the Niagara Catholic District School Board. The plan describes: (1) the measures that the Niagara Catholic District School Board has taken in the past, (2) the measures that the Niagara Catholic District School Board will take during the year **(2012-2013)** and (3) the measures that the Niagara Catholic District School Board will take in the future to identify, remove and prevent barriers for people with disabilities. This plan will also highlight the successes of the **ninth** annual plan of **2011-2012**.

The Niagara Catholic District School Board is committed to the continual improvement of access to school board facilities, policies, programs, practices and services for students, staff, parents/guardians, volunteers and members of the community with disabilities. The plan also reports on the participation of people with disabilities in the development and review of its annual accessibility plans.

The Accessibility Working Group has identified barriers for people with disabilities. These barriers have been categorized into seven classifications: (1) Physical, (2) Architectural, (3) Communication, (4) Information, (5) Attitudinal, (6) Technological, and (7) Barriers due to existing Policy and Practice. For the future, the Accessibility Working Group recommends that the Niagara Catholic District School Board prioritize the aforementioned barriers listed on pg. 11, subsection 9 of this document. Following that, the Working Group recommends that the Niagara Catholic District School Board conduct

an on-going review of progress made toward systemic implementation of the Niagara Catholic District School Board's Accessibility Plan.

It must be noted that the **Accessibility for Ontarians with Disabilities Act, 2005 (AODA)** contains no allowances for funding any costs.

1. **Aim and Background**

This plan describes the measures that the Niagara Catholic District School Board has taken in the past and measures that will be taken during the next year (**2012-2013**) and measures in the future to identify, remove, and prevent barriers for people with disabilities who access school board facilities and services.

The Accessibility Standards for Customer Service Policy and Administrative Guidelines have been in effect since January 1, 2010. This policy and the guidelines reflect a commitment to providing quality Catholic educational programs and services, in a way that is accessible to all, with continual improvement of accessibility and the ongoing removal of barriers to further independence, dignity, inclusion and equity for students, parents/guardians, the public and staff of the Niagara Catholic District School Board. Along with the commitment to the Accessibility Standards for Customer Service Regulation, Administrative Guidelines and The Integrated Accessibility Standards Regulation, the Niagara Catholic District School Board shares the vision of Ontario's Equity and Inclusive Education Strategy. This strategy recognizes our province's growing diversity as a strength. It aims to promote inclusive education, as well as to understand, identify and eliminate the biases, barriers and power dynamics that limit our student's prospects for learning, growing and fully contributing to society.

Who are people with disabilities?

When we think of disabilities, we tend to think of people who use wheelchairs and who have physical disabilities that are visible and obvious. But disabilities can also be invisible. We cannot always tell who has a disability. The AODA uses the same definition of "disability" as the Ontario Human Rights Code.

AODA Section 2.

In this Act, "disability" means,

- a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- b) a condition of mental impairment or a developmental disability,
- c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,

- d) a mental disorder; or
- e) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act*, 1997.

For more information about the Ontario Human Rights Code, visit: www.ohrc.on.ca, and click on “The Code” under the Resources Section of the website.

What are barriers?

When you think about accessibility, it is important to be aware of both visible and invisible barriers. A barrier is anything that keeps someone with a disability from fully participating in all aspects of society because of their disability.

Attitude is perhaps the most difficult barrier to overcome because it’s hard to change the way people think or behave. Some people don’t know how to communicate with those who have visible or invisible disabilities - for example, assuming someone with a speech problem has intellectual limitations and speaking to them in a manner that would be used with a child; or forming ideas about the person because of stereotypes or a lack of understanding. Some people may feel that they could offend the individual with a disability by offering help, or they ignore or avoid people with disabilities altogether. Remember, attitude is a major barrier that’s within our power to change.

Architectural or structural barriers may result from design elements of a building such as stairs, doorways, the width of hallways and even room layout.

Information and communication barriers can make it difficult for people to receive or convey information. For example, a person who is Deaf cannot communicate via standard telephone. Things like small print size, low colour contrast between text and background, confusing design of printed materials and the use of language that isn’t clear or easy to understand can all cause difficulty.

Technology, or lack of it, can prevent people from accessing information. Everyday tools like computers, telephones and other aids can all present barriers if they are not set up or designed with accessibility in mind.

Systemic barriers can result from an organization’s policies, practices and procedures if they restrict people with disabilities, often unintentionally – for example, a clothing store with a “no refund” policy and no way for someone in a scooter to enter the change room.

2. Objectives

This plan:

1. Describes the *process* by which the Niagara Catholic District School Board will identify, remove and prevent barriers for people with disabilities. (Section 10)
2. Reviews efforts at the Niagara Catholic District School Board to remove and prevent barriers for people with disabilities during the past year(s). (Section 6)
3. Identifies and describes the barriers and measures the Niagara Catholic District School Board will take in the coming year to remove and prevent barriers for people with disabilities. (Section 9)
4. Describes how the Niagara Catholic District School Board will make this accessibility plan available to the public. (Section 11)

3. Commitment to Accessibility Planning

This document has been written with the intent that the recommendations prepared by the Accessibility Working Group will be presented to Administrative Council and to the Board of Trustees.

The Niagara Catholic District School Board is committed to:

- the establishment of an Accessibility Working Group;
- consultation with people with disabilities in the development and review of its annual accessibility plans;
- ensuring that school board policies and procedures are consistent with the principles of accessibility; and
- the improvement of access to facilities, policies, programs, practices and services for students, staff, parents/guardians, volunteers and members of the community.

The Director of Education has authorized the Accessibility Working Group to prepare an accessibility plan that will enable the Niagara Catholic District School Board to meet these commitments.

4. Description of the Niagara Catholic District School Board

Following government legislation entitled the “Fewer School Boards Act,” the total number of school boards in Ontario was reduced to 72. The aforementioned legislation also impacted the Niagara Catholic District School Board. The Niagara Catholic District School Board was established on January 1, 1998, as a result of the amalgamation of the former Lincoln County Roman Catholic Separate School Board and Welland County Roman Catholic Separate School Board, in compliance with government legislation.

The Niagara Catholic District School Board, consisting of eight secondary schools and fifty-one elementary schools, currently serves 23,500 students. The philosophy of the Niagara Catholic District School Board is that learners are called by God to fulfill their potential; all learners are gifted by God and can learn; learning is an interactive process; learning is an enriching experience; and learning is for eternity. Furthermore, students, regardless of special talents or challenging needs can grow and they can grow best by attending schools, which offer accessible programs, in accessible settings, through accessible services.

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

5. The Accessibility Working Group Members

The Accessibility Working Group is a committee comprised of staff, administrators, Special Education Advisory Committee (SEAC) members and community members which convene to create, monitor and improve the objectives of the Niagara Catholic School Board's Annual Accessibility Plan. The accessibility working group was formally constituted in April 2003. The current group consists of the following members.

Working Group Member	Department
Yolanda Baldasaro	Senior Administration, Superintendent, Special Education
Bill Helmeczi	Special Education Advisory Committee Representative
Kim Maxwell	Human Resources
Amy Dowd	Coordinator: Special Education
Kathy Levinski	Manager of Plant Services
Jacqueline Watson	Equity and Student Leadership Consultant
Jayne Evans	Elementary (ESL involvement) Teaching Member
Babette Bailey	Board Employee: Teacher of the Deaf
Cathy McMullin (Chair)	Special Education: Non Teaching Member
Connie Garrod	Non Union Representative
Anna Maxner	Union (CUPE) Representative
Mary-Jo Au	Niagara Catholic Parent Involvement Committee (Chair)
Marie Balanowski	OECTA – Elementary
Tara Formisano	Board Employee: Teacher of the Deaf

6. Recent Barrier-removal initiatives

During the last several years, there have been a number of initiatives at the Niagara Catholic District School Board to identify, remove and prevent barriers to people with disabilities.

Accessibility has been facilitated through the following supports:

Past Accessibility Projects include:

- Improving Accessibility of Board facilities for persons with disabilities has been a priority for the Niagara Catholic District School Board.
- Installations have included:
 - Lift systems
 - Building of interior and exterior ramps
 - Barrier free washrooms
 - Automatic door openers (most at the front doorways of schools)
 - Magnetic Door Hold Opens
 - Elevators at schools
 - Doors of accessible width at front entrances
 - Current renovations to existing buildings have accessibility for people with disabilities addressed in the plans
 - Audio and visual emergency alarm systems
 - Proper signage on parking areas

Physical: Ongoing on an as needed basis (goal is to have all schools physically accessibility by 2015 which is 10 years ahead of regulations by ministry)

- Barrier free washrooms
- Equipment recommended through therapists (O.T., P.T., SLP, W. Ross MacDonald, etc.)
- Support in the schools (EA, Youth Worker)
- W. Ross MacDonald provides orientation and mobility program for the blind and visually impaired
- Transportation: The board provides transportation for many students with special education needs
- Accessibility Checklist: (parking, ramps, elevators, lighting, doors, stairs, floors, telephones, washrooms, height of controls). To be completed at each school site on a monthly basis.
- Development of Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools

Architectural: Ongoing on an as needed basis

- Elevators
- Handicapped parking
- Door operators
- Barrier free washrooms
- Power-assisted doors/Card Access system
- Sensory Rooms

Communication: Ongoing on an as needed basis

- Special Needs Facilitators
- Sign language interpreters for the deaf and hard of hearing
- Teachers of deaf and hard of hearing
- Teacher of blind and low vision
- Therapists (O.T., P.T., SLP)
- Early planning and meetings for transitions
- Vibrators for the deaf/Strobe Light Indicators (for fire alarms)
- Adaptive equipment and software for the blind and visually impaired
- FM Systems
- Computerized Note Takers
- Educational Audiologist
- Emergency Workplace Response Plan
- Emergency Procedures Plans for Public Safety Information

Information: Ongoing on an as needed basis

- Forms are available on the board web site, (available in alternative formats upon request)
- Commitment to the implementation of Ontario's Equity and Inclusive Education Strategy
- Board policies, guidelines, protocols and procedures that reflect accessibility needs
- Accessibility Link on Board website

Attitudinal: Ongoing on an as needed basis

- Educate staff and students i.e. workshops, presenters, bullying programs, etc.

Technological: Ongoing on an as needed basis

- Equipment through therapist recommendation i.e.: hardware, software, Windows XP (text magnification) etc.
- Assistive technology to address curriculum needs
- Online Accessibility Training

Systemic:

- Special Education Advisory Committee
- Staffing: The organization of the senior management structure includes a dedicated Superintendent for Special Education.
- Board wide training and implementation of Ministry of Education document 'Caring and Safe Schools in Ontario'.
- Accessibility Training

The architectural designs for new schools have physical features that incorporate principles of universal design as much as possible. Current renovations to existing buildings have addressed accessibility for people with disabilities in the architectural plans.

7. Preventing New Barriers

It is the intent that with this document, all school board programs, policies, practices and services will be subject to the guiding principles of inclusionary practice. The Niagara Catholic District School Board will strive to create an environment that is accessible to all people, regardless of age or ability. Through the annual accessibility planning process, the Niagara Catholic District School Board's programming, policies and practices will be assessed to ensure continuous improvement in the area of "accessibility".

8. Barrier-identification Methodologies

The Accessibility Working Group used the following barrier-identification methods for identified objectives:

Ontario Disabilities Act	
Method	Timeline
Presentation to Senior Administration	June 25th, 2012
Presentation to SEAC	September 5th, 2012
Presentation to Trustees	September 11th, 2012
Presentation to Principals	August 22nd, 2012
Accessibility Training for all Employee Groups	Ongoing
Accessibility Plan made available to the public	September 28th, 2012

9. Barriers identified and measures to be taken in 2012-2013

The Accessibility Working Group will address the following barriers in Year 10 of the Plan with ongoing monitoring of the issues from the Year 9 objectives.

Type of Barrier	Description of Barrier	Strategy for its removal/prevention	Resources	Monitoring Strategies		
				Measures of Success	Responsibility	Timelines
Physical	<ul style="list-style-type: none"> • Access to all levels of all buildings • Emergency evacuation from 2nd floor of people in wheelchairs. 	<ul style="list-style-type: none"> • Addition of ramps and elevators where required for all facilities by 2015 • Work with fire departments to provide acceptable means of evacuation in all facilities by 2011 	Special Education Plant Services Fire Department Ministry Documents	All people have barrier-free access to board facilities	Plant Services Special Education	Ongoing
Architectural	<ul style="list-style-type: none"> • Lack of barrier free washroom with change tables 	<ul style="list-style-type: none"> • Alterations to ensure all schools have barrier free washrooms by 2015 	Plant Services Special Education	Consult with school staff and Special Education	Plant Services Special Education	Ongoing
Communication Information	<ul style="list-style-type: none"> • Lack of information makes it difficult for people with disabilities to obtain entry into buildings • Difficulty receiving auditory information 	<ul style="list-style-type: none"> • Standardized instructions to be posted with current intercom reader system at all board facilities • Installation of electrical receptacles for the use of communication devices in identified classrooms as needed 	Consult with itinerant teachers of DHH and BLV Information from Provincial Schools Services Plant Services Special Education	<ul style="list-style-type: none"> • Implementation of template at all board facilities • Installation of electrical receptacles 	Plant Services Special Education	Fall 2012 Ongoing

Type of Barrier	Description of Barrier	Strategy for its removal/prevention	Resources	Monitoring Strategies		
				Measures of Success	Responsibility	Timelines
Attitudinal	Persons who do not know how to communicate with, or display a lack of sensitivity and awareness to the needs of people with disabilities	Ongoing professional development to teaching and non-teaching staff as well as peer awareness to students through collaboration with outside agencies and board personnel.	Niagara Catholic District School Board	<ul style="list-style-type: none"> • Caring and Safe Schools • Aboriginal awareness workshops • Cultural Diversity Workshops • Student Symposium – Equity, Diversity and Inclusivity • Mental Health Awareness Workshops • Identification Tools Training • Helping Understand Grief Session (HUGS) Training • Mental Health First Aid Training • Better Hearing and Speech Awareness Month • Anti-stigma Campaign 	Niagara Catholic District School Board	Ongoing
Systemic	NCDSB Policies, Practices and protocols that may restrict people with disabilities	As part of the vetting process, examine all school Board policies for inclusiveness. Compliance with Integrated Accessibility Standards Regulation timelines	Niagara Catholic District School Board	Support from stakeholders	Niagara Catholic District School Board	Ongoing

10. Review and Monitoring Process

Accessibility planning is an annual obligation, which enables school boards to plan and move ahead in a strategic way by setting goals, budgeting resources and setting performance measures and monitoring. Accessibility planning is an ongoing process.

The Accessibility Working Group continues to meet during the planning year to review progress. Throughout the year, review of the effectiveness in implementing the barrier-removal and prevention strategies will be ongoing in preparation for the tenth year of accessibility planning. The Niagara Catholic District School Board modifies the environment in an inclusive, proactive and consistent manner in order to meet the needs of persons with disabilities.

The Working Group reminds staff about roles in implementing the plan. Minutes of meetings will be available upon request.

11. Communication of the Plan

The Niagara Catholic District School Board's accessibility plan is available to the public via the Board's website and can be accessed through the Accessibility link at www.niagaracatholic.ca.

The plan can be made available in accessible formats. The plan may be included within the school board orientation package to new staff.

Contact information for accessible format requests:

Jennifer Brailey, Manager
Board Services and Communications
jennifer.brailey@ncdsb.com
(905) 735-0240 ext. 217

COMPLETED ACCESSIBILITY PROJECTS 2011-2012**Accessibility Projects 2011-2012**

Facility	Description
132 St. Ann (FE)	create new fire exit from classroom
143 Alexander Kuska	provide barrier free washroom/changeroom
137 St. Patrick (PC)	create barrier-free washroom and sensory room
183 St. Theresa	create barrier free washroom with changetable
210 Lakeshore Catholic	Elevator Installation

NEW ACCESSIBILITY PROJECTS 2012-2013

Future Accessibility Projects

Facility	Description
116 St. Joseph (Stevensville)	provide lift to stage
116 St. Joseph (Stevensville)	revise interior ramp for minimum 1:12 slope
128 St. Patrick (NF)	provide elevator
129 Loretto Catholic	retrofit to allow barrier free emergency evacuation from second floor
130 St. Thomas More	Provide barrier-free access to second floor
139 Monsignor Clancy	retrofit to allow barrier free emergency evacuation from second floor
148 St. Kevin	provide barrier free access to second floor
171 Assumption	provide barrier-free lift for stage
173 Michael J. Brennan	provide wheelchair ramp to exterior kindergarten door
173 Michael J. Brennan	renovate health room washroom to be barrier free
175 St. Alfred	retrofit to allow barrier free emergency evacuation from second floor
176 St. Ann (SC)	retrofit to allow barrier free emergency evacuation from second floor
179 St. Denis	retrofit to allow barrier free emergency evacuation from second floor
181 St. Nicholas	provide barrier free access to second floor
182 St. Peter	retrofit to allow barrier free emergency evacuation from second floor
184 Mother Teresa	provide sensory room
197 St. Mark	install 2 sets of magnetic hold-open devices
197 St. Mark	retrofit to allow barrier free emergency evacuation from second floor
220 Saint Michael	retrofit to allow barrier free emergency evacuation from second floor
230 Saint Paul	retrofit to allow barrier free emergency evacuation from second floor
250 Notre Dame College	retrofit to allow barrier free emergency evacuation from second floor
250 Notre Dame College	provide barrier free access to second floor
260 Denis Morris	install automatic door openers at main office and attendance office
260 Denis Morris	retrofit to allow barrier free emergency evacuation from second floor
270 Holy Cross	retrofit to allow barrier free emergency evacuation from second floor
280 Saint Francis	retrofit to allow barrier free emergency evacuation from second floor

Future Accessibility Projects

Facility	Description
115 St. Philomena	provide operator on main door
115 St. Philomena	provide accessible washroom with provision for change table
116 St. Joseph (Stevensville)	provide lift to stage
116 St. Joseph (Stevensville)	revise interior ramp for minimum 1:12 slope
118 Our Lady of Mount Carmel	provide accessible washroom with provision for change table
119 Father Hennepin	provide accessible washroom
120 Mary Ward	provide accessible washroom
121 Notre Dame NF	provide accessible washroom with provision for change table
122 Sacred Heart	provide accessible washroom with provision for change table
127 St. Mary NF	provide accessible washroom with provision for change table
127 St. Mary NF	provide sensory room
127 St. Mary NF	provide operator on main door
128 St. Patrick (NF)	provide elevator
128 St. Patrick (NF)	provide operator on main door
128 St. Patrick (NF)	provide accessible washroom with provision for change table
129 Loretto Catholic	retrofit to allow barrier free emergency evacuation from second floor
130 St. Thomas More	Provide barrier-free access to second floor
131 St. Alexander	provide accessible washroom with provision for change table
132 St. Ann, Fenwick	provide accessible washroom
133 St John Bosco	provide sensory room
133 St John Bosco	provide operator on main door
133 St John Bosco	provide accessible washroom with provision for change table
134 St. Therese	provide accessible washroom with provision for change table
139 Monsignor Clancy	retrofit to allow barrier free emergency evacuation from second floor
139 Monsignor Clancy	provide accessible washroom with provision for change table
141 St. Charles	provide operator on main door
143 Alexander Kuska	provide accessible washroom with provision for change table
144 Holy Name	provide accessible washroom
146 St. Augustine	provide sensory room
148 St. Kevin	provide barrier free access to second floor
148 St. Kevin	provide accessible washroom with provision for change table
149 St Mary Welland	provide accessible washroom with provision for change table
171 Assumption	provide barrier-free lift for stage
171 Assumption	provide accessible washroom
173 Michael J. Brennan	provide wheelchair ramp to exterior kindergarten door
173 Michael J. Brennan	renovate health room washroom to be barrier free
174 Our Lady of Fatima, SC	provide accessible washroom with provision for change table
174 Our Lady of Fatima, SC	provide sensory room
175 St. Alfred	retrofit to allow barrier free emergency evacuation from second floor
175 St. Alfred	provide sensory room
175 St. Alfred	provide accessible washroom with provision for change table
176 St. Ann (SC)	retrofit to allow barrier free emergency evacuation from second floor
176 St. Ann (SC)	provide sensory room
176 St. Ann (SC)	provide accessible washroom with provision for change table
177 St. Anthony	provide accessible washroom with provision for change table
178 St. Christopher	provide accessible washroom with provision for change table
178 St. Christopher	provide sensory room

179 St. Denis	retrofit to allow barrier free emergency evacuation from second floor
179 St. Denis	provide operator on main door
179 St. Denis	provide accessible washroom with provision for change table
179 St. Denis	provide sensory room
181 St. Nicholas	provide barrier free access to second floor
181 St. Nicholas	provide operator on main door
181 St. Nicholas	provide accessible washroom with provision for change table
182 St. Peter	retrofit to allow barrier free emergency evacuation from second floor
182 St. Peter	provide sensory room
183 St Theresa	provide sensory room
183 St Theresa	provide operator on main door
183 St Theresa	provide accessible washroom with provision for change table
184 Mother Teresa	provide sensory room
184 Mother Teresa	provide sensory room
195 St. John	provide sensory room
195 St. John	provide operator on main door
197 St. Mark	install 2 sets of magnetic hold-open devices
197 St. Mark	retrofit to allow barrier free emergency evacuation from second floor
197 St. Mark	provide accessible washroom with provision for change table
197 St. Mark	provide sensory room
198 St. Michael NOTL	provide sensory room
198 St. Michael NOTL	provide operator on main door
198 St. Michael NOTL	provide accessible washroom with provision for change table
220 Saint Michael	retrofit to allow barrier free emergency evacuation from second floor
230 Saint Paul	retrofit to allow barrier free emergency evacuation from second floor
250 Notre Dame College	retrofit to allow barrier free emergency evacuation from second floor
250 Notre Dame College	provide barrier free access to second floor
260 Denis Morris	install automatic door openers at main office and attendance office
260 Denis Morris	retrofit to allow barrier free emergency evacuation from second floor
270 Holy Cross	retrofit to allow barrier free emergency evacuation from second floor
270 Holy Cross	provide sensory room
280 Saint Francis	retrofit to allow barrier free emergency evacuation from second floor
290 Blessed Trinity	provide accessible washroom

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

TOPIC: PARENTS REACHING OUT (PRO) GRANTS 2012-2013

The report on the
Parents Reaching Out (PRO) Grants 2012-2013
is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: September 11, 2012



REPORT TO THE COMMITTEE OF THE WHOLE MEETING SEPTEMBER 11, 2012

PARENTS REACHING OUT (PRO) GRANTS 2012-2013

BACKGROUND INFORMATION

Research shows that when parents/guardians are involved in their children's education, students benefit in both achievement and well-being.

The Ministry of Education supports Catholic School Councils, Parent Involvement Committees and School Boards with Parents Reaching Out grants to help parents/guardians address needs in their children's schools.

For the 2012-2013 school year, twenty-nine (29) schools in the Niagara Catholic District School Board have received PRO Grants to a total of \$25,985.00. The list of schools and their approved PRO Grant is attached to this report. (Appendix A)

In addition, the Niagara Catholic Parent Involvement Committee has received \$15,000 to develop resources and a video for all families new to the Board.

Finally, the Niagara Catholic District School Board has also received \$15,000 to provide a series of workshops providing tips, tools, and hands-on strategies to foster reading acquisition for struggling readers in Grade 1.

The Niagara Catholic Parent Involvement Committee, the Catholic School Councils and the Niagara Catholic District School Board are committed to involving all parents/guardians in the school communities of the Niagara Catholic District School Board.

The Report on the Parents Reaching Out Grants 2012-2013, is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: September 11, 2012

APPENDIX A

Parents Reaching Our (PRO) Grants for Regional/Provincial Projects 2012-2013

Name of School	Project Title	Description	Amount
Alexander Kuska Catholic Elementary School	Healthy Living	Activities and information for parents to promote healthy living and fitness and how it relates to student achievement and well-being.	1000
Assumption Catholic Elementary School	Safe Use of Social Networking Sites	A presentation to inform parents and students about safe use of social networking sites, internet safety and cyber-bullying to promote a positive school climate.	1000
Cardinal Newman Catholic Elementary School	Loving Literacy and Moving with Math	Small group sessions and resources for parents on how to support their children in developing literacy and numeracy skills.	1000
Denis Morris Catholic High School	Parent to Parent Handbook	To update the Parent to Parent Handbook to support parent engagement in their children's learning at home and at school.	1000
Holy Name Catholic Elementary School	Get Up and Move It	Interactive presentations and a variety of activities for families to promote the importance of their physical, mental, and social well-being on student success.	1000
Lakeshore Catholic High School	Parent Information Portal	Creation of a parent information portal on the school website to support parent engagement in their children's learning at home and at school.	1000
Loretto Catholic Elementary School	Summer Fun: Literacy and Numeracy	Resources to support parents in teaching their children literacy and numeracy skills over the summer months in support of student success.	1000
Mary Ward Catholic Elementary School	Social Networking for Parents	A presentation on internet safety, cyber-bullying and bullying prevention strategies to support student well-being.	675
Michael J Brennan Catholic Elementary School	Cooking for the Rushed	An information evening on the benefits of healthy eating and the nutrition guidelines to support well-being.	950
Monsignor Clancy Catholic Elementary School	Making the Transition Parent Handbook	To develop a parent handbook and video to support parent engagement in their children's learning at home and at school.	1000
Mother Teresa Catholic Elementary School	Social Media 101	A parent workshop to help parents safeguard privacy and understand the influence and impact of social media in the lives of their children at home and at school.	1000
Our Lady of Mount Carmel Catholic Elementary School	You're the Chef	A presentation on the importance of healthy nutrition and how to prepare healthy meals to support student well-being.	900
Our Lady of Victory Catholic Elementary School	Social Media/Bullying Prevention Presentation	Presentation evenings to encourage parents to communicate with their children on the benefits and the dangers of social media and how it can relate to bullying.	1000

Sacred Heart Catholic Elementary School	Workshops for Parents	Workshops to help parents provide healthy meals and snacks at home and ensuring the family is safe online.	1000
Saint Michael Catholic High School	Bullying Prevention for High School Students	A workshop for parents to address bullying issues to support student achievement and well-being.	500
St. Alexander Catholic Elementary School	Family Fitness and Healthy Living	Family fitness session to promote healthy living and fitness for life in support of student well-being.	500
St. Alfred Catholic Elementary School	Families and Schools Together	Family nights to celebrate the different cultures and to provide parent resources on proper nutrition, active lifestyles, creating a healthy living environment and emotional, mental well-being to support student success.	1000
St. Andrew Catholic Elementary School	Positive Parenting	An information night on positive parenting in support of student achievement and well-being.	1000
St. Ann Catholic Elementary School	Building Our Youth's Self-Esteem	A parent workshop on issues facing youth and their self-esteem to support student well-being.	630
St. Charles Catholic Elementary School	Supporting Families with Special Needs children	A presentation for parents of children with special needs to support parent engagement in their children's learning at home and at school.	1000
St. Edward Catholic Elementary School	Family Literacy Night	An evening event to give parents information about how to support literacy development in their children's learning at home and at school.	1000
Saint Francis Catholic High School	Communication with Parents	To develop a parent webpage to support parent engagement in their children's learning at home and at school.	1000
St. Gabriel Lalemant Catholic Elementary School	Engaging Parents as Technology Partners	A series of workshops for parents on digital story-telling, internet safety, online learning, health and well-being, software applications used in the classroom, and online educational resources.	1000
St. Mark CES	Raising Resilient Children	A workshop for parents on positive parenting in support of student achievement and well-being.	500
St. Mary CES	Wondrous Words and Nifty Numbers	Workshops for parents about literacy and numeracy strategies that support student achievement and well-being.	1000
St. Nicholas Catholic Elementary School	Progressive Parenting: Your Child and Social Media	A presentation to parents about internet safety and the power of social media to promote positive school climate.	330
St. Peter Catholic Elementary School	Social Media Education for Parents and Children	A social media night for parents to learn about the pros and cons of social media, how to protect themselves and their children.	1000
St. Philomena Catholic Elementary School	Asset Building for Our Children	A workshop for parents on developmental assets for children to support student achievement and well-being.	1000

St. Vincent de Paul Catholic Elementary School	Parent Child Connection Through Learning	An interactive learning workshop for parents focusing on the school curriculum to support student achievement and well-being.	1000
Niagara Catholic Parent Involvement Committee (NCPIC)	Through the Years	The NCPIC will develop a resource and video for all families new to the Board to provide information about opportunities, events and experiences, and the value and importance of parent engagement. The resources will contain a multilingual directory of contacts along with Q & A information parents can consult throughout their children's education. It will encourage parents' involvement and support student success and well-being.	15,000
Niagara Catholic District School Board	Teaching your Child to Read: Tools, Tips and Strategies for Parents	A series of workshops for parents will provide tips, tools, and hands-on strategies to foster reading acquisitions for struggling readers in Grade1. Resources including a parent reference guide to support learning at home will be developed. Parents will be supported with knowledge about the specific processes of reading development. The workshop will discuss in "parent friendly" terms, the areas that help promote reading success.	15,000

Total PRO Grants 2012-2013-\$55,985.00

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The report on the
Staff Development Department
Professional Development Opportunities
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: September 11, 2012



REPORT TO THE COMMITTEE OF THE WHOLE MEETING SEPTEMBER 11, 2012

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period September 4, 2012 through October 9, 2012.

Tuesday, September 4, 2012

Elementary English as a Second Language (ESL) Teachers

- A workshop involving this group of teachers to assist and prepare them for upcoming school visits to assess new Canadian students (English Language learners) who will be accessing ESL programming this school year.

Reading Recovery Teacher Workshop

- A workshop involving this group of teachers to review the Reading Recovery schedule for the year and also to become more familiar with new strategies to assist students receiving this service, that have evolved recently.

Tuesday, September 11, 2012

Elementary and Secondary Educational Resource Teacher (ERT) - Individual Educational Plan (IEP) Data Engine

- A workshop designed for this group of teachers to review the nuances associated with the Data Engine program which assists teachers in the description and creation of Individual Educational Plans to facilitate students' learning.

Thursday, September 13, 2012

Secondary Guidance, Co-operative Education and Student Success Teachers – Career Cruising

- A workshop designed to continue to train this group of teachers from all eight high schools on the "Career Cruising" web-based application intended to assist students with help from teachers and parents to explore current, new and evolving career pathways as they work their way through Grades 9 to 12.

Tuesday, September 18, 2012

Elementary and Secondary Teachers involved in the New Teacher Induction Program (NTIP)

- The first of a series of workshops designed to familiarize new teachers with the Human Resources Department, their collective agreement and benefit package that govern their employment as well as introduce them to the requirements of the Ministry of Education mandated NTIP.

Thursday, September 20, 2012

Principals, Educational Resource Teachers (ERT) and Teachers of Deaf and or Hard of Hearing Students

- A workshop presented for school administrators, Educational Resource Teachers and classroom teachers of this group of students on the following topics:
 - *hearing loss / the audiogram*
 - *FM systems in the classroom*
 - *academic and social implications of a student's hearing loss in the classroom*
 - *strategies and accommodations that are necessary to meet the needs of students who are deaf or hard of hearing.*

Tuesday, September 25, 2012

Primary and Junior Teacher Mathematics Workshop - Scope and Sequence

- A workshop designed for this group of teachers from each family of schools to meet as a group in order to explore the concept of "Scope and Sequence" in teaching mathematics. Teachers will also have an opportunity to share best practices.

Wednesday, September 26, 2012

Administrative, Teaching and Support Staff – Health and Safety Basic Training Certification (Part 1)

- A three – day workshop designed by the Ministry of Labour for this group of staff to fulfill the Board's legal requirements under the Occupational Health and Safety Act.

Primary and Junior Teacher Mathematics Workshop - Scope and Sequence

- A workshop designed for this group of teachers from a second family of schools to meet as a group in order to explore the concept of "Scope and Sequence" in teaching mathematics. Teachers will also have an opportunity to share best practices.

Thursday, September 27, 2012

Primary and Junior Teacher Mathematics Workshop - Scope and Sequence

- A workshop designed for this group of teachers from a third family of schools to meet as a group in order to explore the concept of "Scope and Sequence" in teaching mathematics. Teachers will also have an opportunity to share best practices.

Tuesday, October 2, 2012

Primary Teachers – Context for Learning

- A workshop designed for this group of teachers to introduce them to the Mathematics teaching kits that explore the various contexts for teaching and learning Mathematics in the Primary classroom.

Wednesday, October 3, 2012

Junior Teachers – Context for Learning

- A workshop designed for this group of teachers to introduce them to the Mathematics teaching kits that explore the various contexts for reaching and learning Mathematics in the Junior classroom.

Thursday, October 4, 2012

Secondary Art and Religion Teachers

- A workshop for these groups of teachers to consolidate the planning for the fourth annual “Art and Soul” symposium where senior students are taught how to explore and appreciate the similarities of the two disciplines and the predominance of Art in Religion and vice versa.

The Report on Staff Development: Professional
Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: September 11, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

TOPIC: CAPITAL PROJECT UPDATE

The Capital Project Update
is presented for information

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education
Date: September 11, 2012



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO COMMITTEE OF THE WHOLE TUESDAY, SEPTEMBER 11, 2012

CAPITAL PROJECTS PROGRESS REPORT

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

Appendix A	Blessed Trinity Catholic Secondary School
Appendix B	Cardinal Newman Catholic Elementary School
Appendix C	Mary Ward Catholic Elementary School
Appendix D	Our Lady of Fatima Catholic Elementary School (Gr.)
Appendix E	Sacred Heart Catholic Elementary School
Appendix F	Saint Michael Catholic High School
Appendix G	St. Alfred Catholic Elementary School
Appendix H	St. Charles Catholic Elementary School
Appendix I	St. Joseph Catholic Elementary School (Gr.)
Appendix J	St. Martin Catholic Elementary School
Appendix K	St. Michael Catholic Elementary School (NOTL)

The Capital Projects Progress Report is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Recommended by: John Crocco, Director of Education
Date: September 11, 2012



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX A

BLESSED TRINITY CATHOLIC SECONDARY SCHOOL, GRIMSBY



Scope of Project: Design and construction of a twenty-three classroom addition to the existing facility under the Energy Efficient Funding Program

Current Status: Construction nearing completion. Chapel and Hospitality scheduled for October 2012 completion.

Project Funding:

Energy Efficiency	11,000,000
Board Reserves	329,915

\$11,329,915

Project Information:

New Area to be Constructed	43,338	sq. ft.
Existing Area to be Renovated	16,864	sq. ft.
Total New Facility Area	129,731	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students
New Facility Capacity	1059	students

Project Costs:

	Budget	Paid	Forecast
Contract, Phase 1	1,435,925	1,440,130	1,440,130
Contract, Phase 2	7,873,905	5,729,368	6,835,375
Contract, Phase 3	0	0	700,808
Fees & Disbursements	880,000	1,065,919	1,144,790
Furniture & Equipment	700,085	163,321	176,816
Other Project Costs	440,000	284,857	1,031,996
	\$11,329,915	\$8,683,595	\$11,329,915

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	June 10, 2009	10 June 2009
Architect Selection	July 20, 2009	26 July 2009
Design Development	November 2, 2009	26 January 2010
Contract Documents, Phase 1	April 8, 2010	18 June 2010
Tender & Approvals, Phase 1	May 25, 2010	7 July 2010
Construction, Phase 1	August 27, 2010	27 September 2010
Contract Documents, Phase 2	March 24, 2011	16 March 2011
Tender & Approvals, Phase 2	March 29, 2011	12 April 2011
Construction, Phase 2 & 3		
Occupancy	September 4, 2012	4 September 2012
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor, Phase 1	Rankin Construction Inc.
General Contractor, Phase 2	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Joe Zaroda



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX B

CARDINAL NEWMAN CATHOLIC ELEMENTARY SCHOOL

Scope of Project: design and construction of a single classroom addition, and expansion of an existing classroom to be a full day early learning kindergarten classroom



Current Status:
Complete. Deficiencies being rectified.

Project Information:

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	39,729	sq. ft.
Total Site Area	4.27	acres
Pupil Places Added	44	students
New Facility Capacity	518	students

Project Funding:

FDK Grant	434,584
Facilities Renewal	53,483
	\$488,067

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000	288,832	403,483
Fees & Disbursements	70,000	69,888	70,000
Furniture & Equipment	5,000	0	5,000
Other Project Costs	9,584	5,414	9,584
	\$434,584	\$364,134	\$488,067

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	July 19, 2011	July 19, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	January 27, 2010
Tender & Approvals	February 2012	March 6, 2012
Construction	August 2012	August 31, 2012
Occupancy	September 4, 2012	September 4, 2012
Official Opening & Blessing		

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	King Contractors of Niagara Ltd.
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	Chris Kerho



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX C

MARY WARD CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a library addition, and renovation of the existing library to be a new full day early learning kindergarten classroom.

Current Status: Tender documents have been prepared and property approval issues have been finalized with the city.

Project Information:

New Area to be Constructed	2000	sq. ft.
Existing Area to be Renovated	1500	sq. ft.
Total New Facility Area	37,034	sq. ft.
Total Site Area	4	acres
Pupil Places Added	38	students
New Facility Capacity	400	students



Project Funding:

FDK Grant	434,584
	\$434,584

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000	0	350,000
Fees & Disbursements	50,000	44,005	50,000
Furniture & Equipment	10,000	0	10,000
Other Project Costs	24,584	9,825	24,584
	\$434,584	\$53,830	\$434,584

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	August 12, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	February 17, 2012
Tender & Approvals	February 2012	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

Project Team:

Architect	Svedas Koyanagi Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX D

OUR LADY OF FATIMA CATHOLIC ELEMENTARY SCHOOL, GRIMSBY



Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.

Current Status:

Solar panel installation is complete and the system has been connected to the power grid.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	460,000

\$1,409,373

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,200,000	1,043,137	1,200,000
Fees & Disbursements	78,250	81,860	78,250
Other Project Costs	130,900	105,486	130,900
	<u>\$1,409,150</u>	<u>\$1,230,483</u>	<u>\$1,409,150</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	August 31, 2011
Operation	March 31, 2012	August 7, 2012

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX E

SACRED HEART CATHOLIC ELEMENTARY SCHOOL

Scope of Project: expansion of an existing classroom to be 2 new full day early learning kindergarten classrooms.

Current Status: Construction is completed. Deficiencies being rectified.



Project Information:

New Area to be Constructed	1200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	25,258	sq. ft.
Total Site Area	5.2	acres
Pupil Places Added	32	students
New Facility Capacity	328	students

Project Funding:

FDK Grant	434,584
Facilities Renewal	143,433
	\$578,017

Project Costs:

	Budget	Paid	Forecast
Contract	493,433	392,893	493,433
Fees & Disbursements	50,000	52,392	50,000
Furniture & Equipment	10,000	2,544	10,000
Other Project Costs	24,584	4,787	24,584
	\$578,017	\$452,616	\$578,017

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	September 21, 2011
Design Development	September 2011	October 21, 2011
Contract Documents	February 2012	January 30, 2012
Tender & Approvals	February 2012	March 6, 2012
Construction	August 2012	August 31, 2012
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Chapman Murray Associates Architects Inc
General Contractor	Brouwer Construction
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Lisa Selman



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX F

SAINT MICHAEL CATHOLIC HIGH SCHOOL

Scope of Project:

Design and construction of a ten classroom addition.

Current Status:

Schematic Designs are being prepared.

Project Information:

New Area to be Constructed	16,380	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	119,868	sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



Project Funding:

Capital Priorities 5,527,880

\$5,527,880

Project Costs:

	Budget	Paid	Forecast
Construction Contract	4,450,000	0	4,450,000
Fees & Disbursements	500,000	20,452	500,000
Furniture & Equipment	50,000	0	50,000
Other Project Costs	527,880	1,131	527,880
	<u>\$5,527,880</u>	<u>\$21,583</u>	<u>\$5,527,880</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	March 9, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	September 3, 2013	
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architect Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX G

ST. ALFRED CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a new full day early learning kindergarten classroom.

Current Status:

Construction is completed. Deficiencies being rectified.

Project Information:

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	42,524	sq. ft.
Total Site Area	6.84	acres
Pupil Places Added	38	students
New Facility Capacity	492	students



Project Funding:

FDK Grant	434,584
Facilities Renewal	88,164
	\$522,748

Project Costs:

	Budget	Paid	Forecast
Construction Contract	438,164	319,093	438,164
Fees & Disbursements	40,000	47,675	40,000
Furniture & Equipment	5,000	2,507	5,000
Other Project Costs	39,584	5,679	39,584
	\$522,748	\$374,954	\$522,748

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 9, 2011	August 9, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	February 3, 2012
Tender & Approvals	February 2012	March 6, 2012
Construction	August 2012	August 31, 2012
Occupancy	September 4, 2012	September 4, 2012
Official Opening & Blessing		

Project Team:

Architect	Macdonald Zuberec Ensslen Architects Inc.
General Contractor	T.R. Hinan Inc.
Project Manager	Tunde Labbanicz
Superintendent	Mario Ciccarella
Principal	Ken Czaplicki



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX H

ST. CHARLES CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Expansion and renovation of six classrooms to be full day early learning kindergarten classrooms.

Current Status:

Construction is completed. Deficiencies being rectified.

Project Information:

New Area to be Constructed	3,600	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	42,125	sq. ft.
Total Site Area	3.5	acres
Pupil Places Added	18	students
New Facility Capacity	442	students



Project Funding:

FDK Grant	1,086,462
Facilities Renewal	110,736
	\$1,197,198

Project Costs:

	Budget	Paid	Forecast
Construction Contract	980,736	752,148	980,736
Fees & Disbursements	100,000	92,901	100,000
Furniture & Equipment	20,000	20,926	20,000
Other Project Costs	96,462	24,261	96,462
	\$1,197,198	\$890,236	\$1,197,198

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	June 29, 2011	June 29, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	February 3, 2012
Tender & Approvals	February 2012	March 6, 2012
Construction	August 2012	August 31, 2012
Occupancy	September 4, 2012	September 4, 2012
Official Opening & Blessing		

Project Team:

Architect	Grguric Architects Incorporated
General Contractor	Bromac Construction
Project Manager	Tunde Labbanicz
Superintendent	Mario Ciccarelli
Principal	Kim Kuchar



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX I

ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL, GRIMSBY



Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.

Current Status:

Solar panel installation is complete. Approval to tie in to the power grid has not yet been obtained.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	355,000
	<u>\$1,304,373</u>

Project Costs:

	<u>Budget</u>	<u>Paid</u>	<u>Forecast</u>
Construction Contract	1,041,818	1,012,206	1,041,818
Fees & Disbursements	78,250	75,989	78,250
Other Project Costs	184,305	71,352	184,305
	<u>\$1,304,373</u>	<u>\$1,159,547</u>	<u>\$1,304,373</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	August 31, 2011
Operation		

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Lori Spadafora



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX J

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school and child care centre on a new site.

Current Status:

Client-architect agreement is being prepared for signature. Property investigation is on-going.



Project Information:

New Area to be Constructed	47,443	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	47,443	sq. ft.
Total Site Area	5	acres
Pupil Places Added	115	students
New Facility Capacity	454	students

Project Funding:

Capital Priorities	9,430,364
Reserve for Property	250,000
	\$9,680,364

Project Costs:

	Budget	Paid	Forecast
Purchase of Site	250,000	12,318	250,000
Construction Contract	7,479,925	0	7,479,925
Fees & Disbursements	900,000	56,777	900,000
Furniture & Equipment	100,000	0	100,000
Other Project Costs	950,439	0	950,439
	\$9,680,364	\$69,095	\$9,680,364

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	February 14, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender & Approvals	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	September 3, 2014	
Official Opening & Blessing		

Project Team:

Architect	MMMC Inc Architects
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Chris Zanuttini



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2012**

APPENDIX K

ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a new full day early learning kindergarten classroom.

Current Status:

Construction is nearing completion.

Project Information:

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	27,906	sq. ft.
Total Site Area	6.45	acres
Pupil Places Added	38	students
New Facility Capacity	343	students



Project Funding:

FDK Grant	434,584
Facilities Renewal	116,405
	\$550,989

Project Costs:

	Budget	Paid	Forecast
Construction Contract	461,405	280,690	461,405
Fees & Disbursements	55,000	59,955	55,000
Furniture & Equipment	10,000	0	10,000
Other Project Costs	24,584	9,805	24,584
	\$550,989	\$350,450	\$550,989

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 11, 2011	August 11, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	January 30, 2012
Tender & Approvals	February 2012	March 6, 2012
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Quartek Group Inc.
General Contractor	Stolk Construction
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarella
Principal	Brian Palujanskas

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JUNE 12, 2012**



Spotlight

on NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

June 12, 2012



2011 Kids Helping Kids Campaign Raises \$36,000 for NPCC



Every February since 1998, elementary students across Niagara Catholic have come together in support of the Niagara Peninsula Children's Centre (NPCC) through the annual Niagara Catholic Kids Helping Kids Campaign. During the June 12th Board Meeting, Niagara Catholic Board Chair Kathy Burtnik and Director of Education John Crocco presented Jim Marino, Executive Director of the NPCC Foundation, with a cheque for \$36,472.50. Joining them for the presentation was Ryan Boros, a 14-year-old Grade 8 student at St. Elizabeth Catholic Elementary School in Wainfleet, who has attended the NPCC.

Niagara Catholic Trustees Approve Ten Policies at Final 2011-2012 Meeting

Niagara Catholic Trustees approved three new and seven revised Policies during the June 12th Board Meeting.

The three new Policies approved are:

- **Bottled Water Policy**
- **Diabetes Management Policy**
- **Employee Hiring and Selection Policy (Teachers)**

The seven revised policies approved by the Board are:

- **Christian Community Service Policy (400.3)**
- **Dress Code Policy (Secondary) - Safe Schools (302.6.6)**
- **Education-Based Research Policy (301.2)**
- **Educational Field Trips Policy (400.2)**

- **Electronic Communications System Policy (Employees) - (201.12)**
- **Electronic Communication System Policy (Students) - (301.5)**
- **Fundraising Policy (301.4)**

Those interested in reviewing the new and revised Niagara Catholic Policies can find them in the Policy section of the Board website, niagaracatholic.ca.



Final Meeting for 2011-12 Student Trustees

Student Trustees Patrick Morris and Ryan Creelman have served at their final meeting of the Niagara Catholic Board of Trustees.



Vincent Atallah

Ryan will enter the Political Science program at the University of Western Ontario, and Patrick will begin his studies in Political Science at the University of Ottawa in September.

Board Chair Kathy Burtnik thanked Ryan and Patrick for their commitment to Niagara Catholic.

"Ryan and Patrick brought an unique blend of enthusiasm, dedication, leadership and insight into their rolls as co-chairs of Student Senate and Student Trustees," said Mrs. Burtnik.



Michael Blair

Director of Education John Crocco wished the graduating Student Trustees well.

"We extend our appreciation for their hard work throughout the past year and wish them well with their post-secondary studies," he said.

The Board was introduced to Vincent Atallah and Michael Blair, who will serve as Co-Chairs of Student Senate and as Student Trustees in 2012-2013, at the June 5th Committee of the Whole Meeting.

Vincent is a Grade 10 student at Denis Morris Catholic High School. Michael is in Grade 11 at Lakeshore Catholic High School.

Gold Medal Cheerleaders Recognized by Trustees



During the June 12th Board Meeting, Trustees recognized several teams and individuals for their athletic success throughout the school year. Among them was Notre Dame College School's Cheerleading Team, which won the Canadian National Championship. Members of the team (in alphabetical order) are: Carla Alfaro, Yolanda Alfaro, Charlie Bida, Mackenzie Chamberlain, Rachel Chase, Kayla Connelly, Alyssa Croce, Courtney Goulet, Phoebe Kirkup, Sarah Latham, Kelsey MacIsaac, Vanessa Maddalena, Taryn McKee, Lauren Mortier, Lindsay Molnar, Lily Pavelich, Caitlin Sabourin, Nicole Secord, Holly Richard and Jenna Wutzke. The team was coached by Shannon Letwin, Samantha Mallica, Monique Mastroianni and Karen Wallace. Each member received a Niagara Catholic Excellence in Athletics pin.

Trustees Approve Three-Year Theological Theme and Faith Formation Program

In compliance with the Vision 2020 Strategic Plan and the Strategic Direction Priority Indicator to **"Build Strong Catholic Identity And Community To Nurture The Distinctiveness Of Catholic Education,"** Trustees endorsed the three-year Theological Theme and Adult Faith Formation Program at the June 12th Board Meeting.

Niagara Catholic began the journey to meet this priority expectation by forming a Niagara Catholic Faith Focus Team which represents all staff in the Niagara Catholic family.

Led by Niagara Catholic Chaplaincy Leader Debra McCaffery, the Faith Focus Team began its mandate with two goals: To develop a theological theme to guide Niagara Catholic for the next three years; and to develop a faith formation program that would help all of us to grow in faith.

After much prayer, pondering and sharing, it was recommended to the Director of Education and Senior Administrative Council that the theological theme for the next three years would be **"Wisdom, Worship, Witness: Growing in Wisdom to Worship and Witness."** **Wisdom** will be the theme for the 2012-2013 academic year. **Worship** will be the theme for 2013-2014 and **Witness** will be the theme for 2014-2015.

The theological theme will direct such elements as the monthly prayer and resource package forwarded to all schools, large gathered faith-centered events, the Journey Retreat program focus, monthly staff meeting faith formation, resources to be made available to staff through the Catholic Resource Centre and faith connections through My Niagara Catholic.

Niagara Catholic's Adult Faith Formation Program is on target for implementation commencing September 2012. It is comprised of several integral parts:

- **Faith Ambassadors Program**
- **High School Faith Formation Teams**
- **Monthly Faith Formation for staff meetings**
- **Adult Faith Formation sessions**
- **Raised awareness of Master's level courses in theology**
- **Resources will be available through the Catholic Resource Centre on a variety of faith-related topics**

Read the complete report on Niagara Catholic's three-year theological theme and Adult Faith Formation Program at niagaracatholic.ca.

It's Official!

Niagara Catholic has received 100 % EcoSchools Certification for the third consecutive year!

34 Gold 22 Silver 3 Bronze Details at niagaracatholic.ca

Niagara Catholic 2012-2013 Annual Budget Approved

During the June 12th Board Meeting, Niagara Catholic Trustees approved the Annual Budget for 2012-2013.

The 2012-2013 Budget, which includes Operating Expenses amounting to \$251,764,618, is balanced without the transfer of funds from the reserves.

Senior Administrative Council worked diligently to bring forward a balanced 2012-2013 Annual Budget.

The Budget provides the funding resources to achieve the Board-approved System Priorities for 2012-2013.

The approved 2012-2013 Niagara Catholic Annual Budget and System Priorities 2012-2013 are available at niagaracatholic.ca.

Summer is Almost Here!

Another excellent school year at Niagara Catholic is drawing to a close.

The Catholic Education Centre will remain open over the summer. The CEC will be open Monday - Thursday from 8:30 a.m. 4:00 p.m., and will be closed on Fridays throughout the summer, except for August 24th and 31st. On those days, the CEC will be open from 8:30 a.m. - 1:30 p.m.

The CEC will be shut down for two weeks beginning Friday, July 20th through Monday, August 6th (inclusive). The CEC will re-open at 8:30 a.m. on Tuesday, August 7th.

Have a safe and enjoyable summer, and we'll see you on September 4th, 2012.



Notre Dame Girls Provincial Lacrosse Champions



Notre Dame College School's Girls Varsity Lacrosse team recently won Gold in the All-Ontario Trillium Cup. The team was recognized at the June 12th Board Meeting. Each member of the team received a Niagara Catholic Excellence in Athletics Pin. Members of the team, in alphabetical order, are: Acacia Ashick, Tiffany Campbell, Cierra Clarkson, Sydnie Dixon, Kylie Gatt, Laura Hayward, Chelsea Liske, Hayley Liske, Tasha MacDonald, Kelsie Mushie, Kristiana Rocco, Kathryn Simpson, Sarah Simpson, Ellen Tomaino, Jordan Turpin, Vanessa VanderZalm, Emily Wood, Hannah Zamora. The team was coached by Tina Turner and Agi Mete.

St. Francis Girls Win OFSAA Soccer Gold



Members of the St. Francis Girls Soccer Team recently won gold in the OFSAA AA Soccer Championships. They were recognized during the June 12th Board Meeting. Each member of the team received a Niagara Catholic Excellence in Athletics pin. Members of the team, in alphabetical order, are: Valerie Burtnik, Alex Cutting, Morgan D'Aloisio, Sydnie Fiocca, Katrina Henneke, Ashlyn Macoretta, Jelena Mamic, Taylor Morris, Kayla Ohanian, Deanna Pacecca, Alli Riganelli, Melanie Riva, Karly Ruetz, Christine Sirignano, Shannon Uskin, Celina Valvano, Jessica Walsh, Kodi Wright and Rachel Zimic. The team was coached by Sabrina Cardamone and David Sardella.

CONGRATULATIONS STUDENT ATHLETES!

J.T. Hunt Takes OFSAA High Jump Gold



J. T. Hunt (right), a student at Saint Michael Catholic High School in Niagara Falls, won the Gold medal in Senior Boys' High Jump during the recent OFSAA championships, with a winning jump of 1.98 m. J.T. was recognized by Trustees at the June 12th Board Meeting and received an Excellence in Athletics pin. With him is his coach, Ryan Dudley.

Silver Medal for Savannah Allen At OFSAA



Savannah Allen, a student at Denis Morris Catholic High School in St. Catharines, won Silver in the Midget Girls' Long Jump at the recent OFSAA competition. Savannah was recognized by Trustees at the June 12th Board Meeting, where she received an Excellence in Athletics pin. Joining Savannah is her coach, Lisa Dewar, and Denis Morris Vice-Principal Glenn Gifford.

Niagara Catholic Trustees Recognize Success at the Schoolboy Regatta



Niagara Catholic recognized the many rowing crews which successfully competed in the recent Canadian Secondary School Rowing Championships, commonly known as the Schoolboy Regatta, in St. Catharines. The following three crews attended the June 12th Board Meeting, where they were recognized for their accomplishments with a Niagara Catholic Excellence in Athletics pin.

All crews are listed in alphabetical order.

Top: Blessed Trinity Catholic Secondary School Jr. Women 63 Kg. Eight - Bronze : Rachel Allan, Kristen Anderson, Erin Armstrong, Katherine Beattie, Lauren Bishop, Daniella DiFabio, Sarah Mambella, Sara Marinelli and Celine Pitre.

Centre: Notre Dame College School Jr. Women 63Kg. Four Plus Cox - Bronze: Samantha Augustine, Rachel Lauder Tressa Mastroianni, Lauren Piedl and Kristen Power.



Bottom: St. Francis Jr. Women 63 Kg. Four plus cox: Mehgan Borg, Hailey Campbell, Kristy Covre, Christine Saleeb, and Emily Wedderspoon.

Absent for the presentations were:

Denis Morris Senior Men's Double - Gold: Matthew Coppola, Grayson Gray.

Denis Morris Senior Men's Single - Silver: Matthew Coppola.

Denis Morris Senior Women's Four plus cox - Bronze: Nicole Hough, Lauren Nail, Jaimie Snelgrove, Sydney Stavina and Kelly Webb.

St. Francis Jr. Men 66 Kg. Four plus cox - Silver: Alessandro DiBari, Alessandro Portanova, Samantha Reynolds, Adam Vassalo and Reid Vassalo.

St. Francis Sr. Women's 59 Kg Four plus cox - Silver: Hannah Crook, Alana Ferguson, Emily McIntosh, Heather Mirynech and Eva Trabucco.

Notre Dame athlete Sarah Moss, who won Silver in Discus and Bronze in Shotput at OFSAA was also not in attendance at the meeting.



School Excellence Program

FOCUS on

St. Mary Catholic Elementary School Niagara Falls

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

St. Mary Catholic Elementary School was built as an eight classroom facility in 1955, to service the many Catholic families living in central Niagara Falls. The founding Principal was Mother St. Fergus, IVBM. In 1995, a gymnasium and two kindergarten rooms were added and there were major renovations completed to the library information centre, computer lab and staff room. Approximately 240 students attend St. Mary today.

During the June 12th Board Meeting, Principal Roger Demers shared a 'Year in the Life of St. Mary School'.

The Gospel teachings are at the core of life at St. Mary School. Together, staff and students financially support 10 different local and international charities. Grade 8 students volunteer each week at the Community Kitchen. For the past two years, the school has focused on the Holy Family - including the beautiful celebration of the Crowning of Mary in May, as they continue to build its consolidated family of St. Mary with the former St. Joseph School.

Since its first day, St. Mary has been associated with St. Patrick Church. The school is now also affiliated with St. Ann Parish, alternating monthly masses between the two churches, led by Rev. Gerard Power and Rev. Raymond Gonzi, respectively. Students are encouraged to receive the sacraments of Reconciliation, First Communion and Confirmation at their home parish.

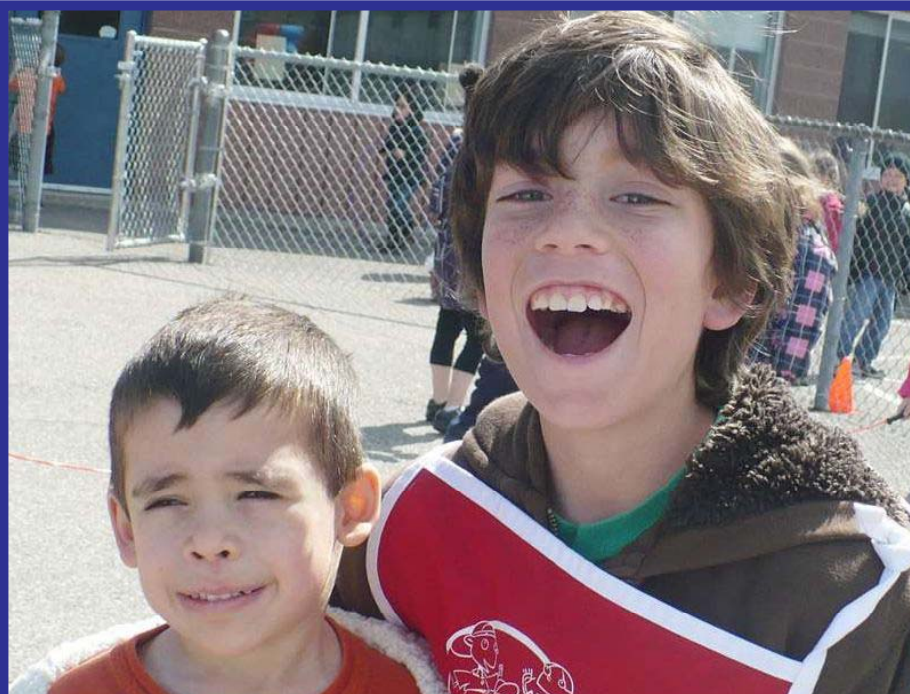
God-given gifts and talents are celebrated through the announcement of many daily "Charger" Awards, which are written by students, staff and visitors. These awards recognize any special contributions, outstanding efforts and loving gestures made by students, staff or community members. Monthly awards assemblies celebrate numerous students from each class for: Academic effort and achievement; class contribution;



Top: 2012 was a good year for St. Mary's Chess Team. The team brought home its first medal ever in Niagara Catholic's district chess competition.

Below: St. Mary Catholic Elementary School staff and students support a number of causes at home, across Canada and around the world. Among them is the Terry Fox Run.

St. Mary Catholic Elementary School Niagara Falls *Continued*



Top: The PALS Playground leadership program is a regular part of life at St. Mary Catholic Elementary School. This program allows older students to act as mentors for younger students at recess.

Below: Faith is an everyday part of life at St. Mary Catholic Elementary School. Each May the school celebrates the Crowning of Mary in a school-wide event.

school service; French effort; best model of the virtue of the month; and one class receives recognition for demonstrating an outstanding ECO effort.

St. Mary is involved in a variety of networks with other schools for Teacher Learning Critical Pathways (TLCP) and Collaborative Inquiry for Learning in Mathematics (CILM). This year's focus was on problem solving for students in grades 3 to 6. This approach to math instruction allows staff to teach and assess via means other than traditional math drills, provides greater student engagement, improves problem-solving abilities and boosts confidence.

St. Mary students actively participate in various clubs: ECO-team members ensure that St. Mary students take care and foster a clean environment. The school also has an active yearbook committee; as well as chess, Scrabble and Mathletes teams.

Proactive programs throughout the year include Roots of Empathy, You're the Chef, Go Girls, Game On, Big Brother / Big Sisters mentorship, and PALS playground leaders. Co-curricular activities and Spirit days aid in developing students' athletic skills while also teaching team work and sportsmanship. Students take part in class, divisional and whole school events that promote sportsmanship and cooperative play.

St. Mary Catholic School Council plays an active role in providing opportunities for students. A small but very dedicated, group work diligently to generate funds to offset the cost of field trips for many individuals.

They also fund many presentations and guest speakers to enhance curriculum. CSC members work to provide hospitality and they volunteer at many events such as Fall Fair, our Family Christmas, and they serve a BBQ lunch on Play Day. For the past four years CSC has funded a free year end field trip for the entire school to Bissell's Hideaway.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – SEPTEMBER 2012**

September 2012

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Labour Day	4 School resumes	5 SEAC Meeting	6	7	8 International Literacy Day 
9	10	11 CW Meeting	12	13 NCPIC Meeting	14	15
16 Terry Fox Run 	17	18	19 NFCE Charity Golf Classic	20	21 International Day of Peace 	22
23	24	25 Policy Committee Meeting Board Meeting	26 National Tree Day 	27 Terry Fox National School Run Day	28 Free The Children's We Day Toronto	29 Annual Niagara Wine Festival Grande Parade
30 Mental Illness Awareness Week >>						



Welcome back!



Niagara Catholic
District School Board

Events posted at
niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
NIAGARA CATHOLIC SCHOOL YEAR CALENDAR AND
MEETING DATES 2012-2013**



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

2012-2013 School Year Calendar & Meeting Dates

SEPTEMBER 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	SEAC	5	6	7
8	9	10	CW	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	SEAC	3	4	5
6	7	8	CW	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	SEAC	7	8	9
10	11	12	CW	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	ORG/ CW	SEAC	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	SEAC	9	10	11
12	13	14	CW	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	SEAC	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	CW	SEAC	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	SEAC	3	4	5
6	7	8	9	10	11	12
13	14	CW	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MAY 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
			SEAC	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CATHOLIC EDUCATION WEEK						
SUN	MON	TUE	WED	THU	FRI	SAT
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	SEAC	5	6	7
8	9	10	11	12	13	14
15	16	17	CW	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

REGULAR SCHEDULE OF MEETINGS

- Committee of the Whole Mtg.
- Board Mtg.
- Annual Organizational Meeting of the Board
- Special Education Advisory Committee Mtg.
- Policy Committee Mtg.
- Niagara Catholic Parent Involvement Committee Mtg.

- 7:00 p.m. 2nd Tuesday of each month
- 7:00 p.m. 4th Tuesday of each month
- 6:00 p.m. 1st Tuesday of December
- 7:00 p.m. 1st Wednesday of each month
- 4:30 p.m. 4th Tuesday of each month
- 7:00 p.m. 2nd Thursday bimonthly

- CW
- BD
- ORG
- SEAC
- PC
- NCPIC

- Elementary P.A. Day
- Secondary P.A. Day
- Elementary & Secondary P.A. Day
- Statutory/Other Holiday
- School Holidays
- Secondary Exams



2012-2013 NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

427 RICE ROAD, WELLAND, ON, L3C 7C1 • PHONE 905.735.0240 TOLL FREE: 905.382.3108 / 905.562.1321 / 905.684.8565
FAX BUSINESS 905.735.2940 / CONSULTANTS 905.735.1687 / DIRECTOR 905.734.8828 / STUDENT SERVICES 905.735.9850 / SUPERINTENDENTS 905.735.9710
WEBSITE www.niagaracatholic.ca E-MAIL info@ncdsb.com

Fort Erie

St. George	Steven Ward	905.894.3670
Our Lady of Victory	Theresa Murphy	905.871.3092
St. Joseph	Lorrie MacKenzie	905.382.3822
St. Philomena	Robert Grand	905.871.1842

Grimsby

Our Lady of Fatima	Michael Hendrickse	905.945.5500
St. Joseph	Loredana Spadafora	905.945.4955

Lincoln & West Lincoln

St. Edward	Adrian Bishop	905.562.5531
St. John	Emma Fera Massi	905.945.5331
St. Mark	Dean Stunt	905.563.9191
St. Martin	Christopher Zanuttini	905.957.3032

Niagara Falls

Cardinal Newman	Christopher Kerho	905.354.9033
Father Hennepin	Marcel Jacques	905.354.4469
Loretto Catholic	Antonio Cardamone	905.356.4175
Mary Ward	Domenic Massi	905.354.9221
Notre Dame	Jeff LaFontaine	905.358.3861
Our Lady of Mount Carmel	Elizabeth Davey	905.354.2523
Sacred Heart	Lisa Selman	905.295.3732
St. Gabriel Lalemant	Deborah Mercnik	905.354.5422
St. Mary	Roger Demers	905.354.7744
St. Patrick	Amanda Cybula	905.354.6631
St. Thomas More	Wendy Brant	905.354.1996
St. Vincent de Paul	Glenda Hillier	905.356.7505

Niagara-on-the-Lake

St. Michael	Brian Palujanskas	905.684.1051
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Pelham

St. Alexander	Irene Ricci	905.892.3841
St. Ann	Jerry Scaringi	905.892.3942

Port Colborne

St. John Bosco	Theo Dagenais	905.835.1930
St. Patrick	Susan Tromanhauser	905.835.1091
St. Therese	Bonnie Tkac-Feetham	905.835.8082

St. Catharines

Assumption	Clare Tofano	905.935.5281
Canadian Martyrs	Alan Creelman	905.934.9972
Michael J. Brennan	Carmela D'Andrea	905.935.0733
Mother Teresa	Blaine MacDougall	905.682.6862
Our Lady of Fatima	Marilyn Burcsik	905.935.4343
St. Alfred	Kenneth Czaplicki	905.934.9922
St. Ann	Victoria Wegelin	905.934.1755
St. Anthony	Anne Marie Crocco	905.685.8859
St. Christopher	Susan Boychuck	905.684.3963
St. Denis	Joseph Biamonte	905.682.4156
St. James	Dan Trainor	905.934.3112
St. Nicholas	Kevin Lamb	905.685.7764

ST. CATHARINES (Continued)

St. Peter	Margaret Marion	905.984.3040
St. Theresa	Mary Clare Cavin	905.682.0244

Thorold

Monsignor Clancy	Gregory Hulse	905.227.4910
St. Charles	Kimberly Kuchar	905.227.3522

Wainfleet

St. Elizabeth	Chris Gobbi	905.899.3041
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Welland

Alexander Kuska	Mary Lou Vescio	905.735.4471
Holy Name	Terry Antoniou	905.732.4992
St. Andrew	Carla Bianco	905.732.5663
St. Augustine	Mary Kay Kalagian	905.734.4659
St. Kevin	Enrico Schirru	905.734.7709
St. Mary	Patsy Rocca	905.734.7326

SECONDARY SCHOOLS

Grimsby

Blessed Trinity	Joseph Zaroda	905.945.6706
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Niagara Falls

Saint Michael	James Whittard	905.356.5155
Saint Paul	Jeff Smith	905.356.4313

Port Colborne

Lakeshore Catholic	Danny DiLorenzo	905.835.2451
Lakeshore Toll Free		905.382.3846

St. Catharines

Denis Morris	Ted Farrell	905.684.8731
Holy Cross	Denice Robertson	905.937.6446
Saint Francis	Kenneth Griepsma	905.646.2002

Welland

Notre Dame	Ralph DeFazio	905.788.3060
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OUR LADY OF GRACE RETREAT CENTRE

Ridgeway	905.894.8910
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CONTINUING EDUCATION LEARNING CENTRES

Fort Erie

St. John Centre South	905.991-8951
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Niagara Falls

St. Ann Centre	905.354.3531
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St. Catharines

St. John Centre	905.682.3360
St. John North Centre	905.646.3907
St. Thomas Centre	905.685.3276

Welland

Father Fogarty Centre	905.734.4495
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Principal
Robert DiPersio

WHAT TO DO IF YOU HAVE A CONCERN OR COMPLAINT (Complaint Resolution Policy 800.3)

The Niagara Catholic District School Board is committed to open communication with its parents, Catholic ratepayers and all educational partners through effective system and school-based communication procedures. The Board recognizes that differences of opinion and concerns may arise during a school year. To facilitate the resolution of complaints the following process will be followed to focus on the issue:

COMPLAINANT AND EMPLOYEE CONCERNED

The complainant is to contact the employee involved to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND THE EMPLOYEE'S IMMEDIATE SUPERVISOR

The complainant will be referred to the employee's immediate supervisor to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND SUPERINTENDENT/CONTROLLER OF FACILITIES SERVICES

The complainant will be referred to the appropriate Superintendent or Controller of Facilities Services to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND DIRECTOR OF EDUCATION

The complainant will be referred to the Director of Education for consideration of the complaint and the decisions made by supervisory staff of the Board. If not satisfactorily resolved, then:

APPEAL TO THE BOARD

A complainant may submit a written request to the Chairperson of the Board to delegate to the In-Camera Meeting of the Board if not satisfied with the decision of the Director of Education. The delegation request will follow Board By-Law Section 14 subsection B through J. The complainant will be advised in writing, unless otherwise advised by Board legal counsel, of any decisions taken by the Board in relation to the complaint.

TRUSTEES

Rhianon Burkholder	Thorold/Merritton	Home Phone
Kathy Burnik	St. Catharines	905.227.1994
Maurice Charbonneau	St. Catharines	905.935.5564
Frank Fera	Niagara Falls/Niagara-on-the-Lake	905.687.3942
Fr. Paul MacNeil	Grimsby/Lincoln/West Lincoln/Pelham	905.228.3178
Ed Nieuwesteeg	Niagara Falls/Niagara-on-the-Lake	905.933.9386
Ted O'Leary	Welland	905.354.3712
Dino Sicoli	Lakeshore	905.732.7696
Vincent Atallah	Student Trustee	905.835.8177
Michael Blair	Student Trustee	

SENIOR ADMINISTRATION

John Crocco	Director of Education	220
Yolanda Baldasaro	Superintendent of Education	227
Mario Ciccarelli	Superintendent of Education	230
Lee Ann Forsyth-Sells	Superintendent of Education	229
Frank Iannantuono	Superintendent of Education	228
Mark Lefebvre	Superintendent of Education	231
Larry Reich	Superintendent of Business & Financial Services	232
Scott Whitwell	Controller of Facilities Services	252

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
DIRECTOR'S LETTER TO STUDENTS AND PARENTS –
SEPTEMBER 2012**

Nurturing SOULS
&
Building MINDS



Office of the
Director of Education
John Crocco

Welcome to the 2012-2013 School Year

On behalf of Kathy Burtnik, Chair of the Board, Maurice Charbonneau, Vice-Chair of the Board, our Board of Trustees, Senior Administration, Principals, Vice-Principals and staff, welcome to all returning students and families to a new school year, along with a very special welcome to those students and families joining our Niagara Catholic family for the first time. The new school year promises excitement, hope and the endless opportunities for faith formation, student achievement, co-instructional experiences and experiential learning.

We extend every blessing for a most enriching, faith filled and rewarding 2012-2013 school year as we continue to nurture the souls and build the minds of our most treasured gift; our students.

Education in the News

While this past summer has been punctuated with media coverage regarding negotiations and the *Putting Students First Act*, be assured that our Trustees and the exemplary administrators and staff of Niagara Catholic will continue to provide exceptional faith-based Catholic education to all 23,500 students across our 66 elementary and secondary schools, continuing education learning centres and our retreat centre.

Our Commitment - Vision 2020: System Priorities

Niagara Catholic continues to focus on the success of all students within our system. We will continue to put into practice our motto of nurturing the souls and developing the minds of our students as we fulfill the expectations within Niagara Catholic's Strategic Plan.

International Award Recognition

Niagara Catholic was awarded the Global Best Award 2012 for innovative programs by the International Partnership Network, of which the Conference Board of Canada is a partner. Niagara Catholic was the only school board in the Americas, North, Central and South America, to receive such international recognition. We have been invited to South Africa this fall to be a keynote speaker and accept this internationally acclaimed award of excellence.

Faith Formation

September begins Niagara Catholic's new three year theological theme, "Growing in Wisdom, to Worship and Witness." Throughout the 2012-2013 school year, faith formation programs for students and staff will focus on "Growing in Wisdom".



New Staff & Assignments

We welcome our new Controller of Facilities Services, Scott Whitwell to the Senior Administrative team, along with new Principals Denice Robertson (Holy Cross Catholic) and Mary Lou Vescio (Alexander Kuska Catholic). Beginning their careers as administrators, we welcome new Vice Principals Tony Della Ventura (Denis Morris Catholic); Maria Solomon (Canadian Martyrs Catholic) and Kevin Timmins (Saint Francis Catholic). A number of staff have also assumed school based leadership positions and system leadership positions, including Andrew Hall our newest elementary Chaplaincy Leader. Congratulations to these members of the Niagara Catholic family.

To
Students
Parents &
Guardians
September 2012

Update

Facilities Services

This past summer, our Facilities Services department was busy completing projects totalling approximately \$28.4 million. Projects included new construction, energy efficiencies, full day kindergarten classrooms and major renovations throughout the system. The largest transformation was the 23 classroom addition and renovations to Blessed Trinity Catholic Secondary School in Grimsby. Principals will be sharing information on school specific summer projects in upcoming newsletters along with plans for the blessing of additional classrooms.

Computer Technology

In alignment with our Niagara Catholic *Technology Blueprint*, our Computer Technology Department continues to be active in the preparation and distribution of new desktop and lap top computers, along with the installation of wireless technology throughout our system.

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